

Fees for Premises Licences

Your fees are based on your premises' Non Domestic Rateable Value.



APPLICATION FEES

Basic Fee		
Band	NDRV	Fee
A	£0 - £4,300	£100
B	£4,301 - £33,000	£190
C	£33,001 to £87,000	£315
D	£87,001 to £125,000	£450
E	£125,001 and above	£635

Higher fees can apply to premises in Bands D & E - see "exceptions"

Exceptions

- If your premises is under construction then it will not have a NDRV and it will automatically be in Band C.
- In all other cases if your premises does not have a NDRV then it is in Band A.
- If your premises form a small part of a large estate (for example a college or school), the fee will relate to the NDRV of the whole estate. If that is the case, it may be possible to get your section valued separately by the Valuation Office Agency. Please contact us to discuss if you think this applies to your premises.
- If Band D or E applies and your premises is used primarily or exclusively for the supply of alcohol for consumption on the premises, your fee is subject to a multiplier: Band D x2, Band E x3
- No fee is due if your premises is a hall attached to a church or a chapel, a village hall or community hall, and you are only applying for regulated entertainment (no alcohol and no late night refreshment). This is also the case for a college (for those under 19) or a school, where the proprietor makes the application.
- Where an application covers events for over 5,000 people then extra fees apply. Please contact us to discuss.

Annual Fee		
Band	NDRV	Fee
A	£0 - £4,300	£70
B	£4,301 - £33,000	£180
C	£33,001 to £87,000	£295
D	£87,001 to £125,000	£320
E	£125,001 and above	£350

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How do I find out my rateable value ?

You can check the NDRV for your premises at : www.voa.gov.uk/business_rates/
 We advise you search by inserting Oxford in the first search field (rather than the post code) and then the street and any number in the second search field. That is because we have found that postcode searches are not always reliable.

Further information

The Police would welcome an opportunity to discuss your draft application with you. Your application is then more likely to be processed quickly and you may avoid the cost and delay of a hearing.
 Call the Thames Valley Police on (01865)846579 to arrange this.