

Fees & Charges

2021/22

Regeneration & Economy Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Estate Management Fees and Charges				
Consents				
To Assignments and Subletting	800.00	800.00	0.00	0.00
Alteration of Lease terms or consent for alterations	800.00	800.00	0.00	0.00
If both an alteration and alienation	1,300.00	1,300.00	0.00	0.00
Administration fee for consent (in relation to restrictive covenants)	275.00	275.00	0.00	0.00
Administration fee for preparation of access licences and similar agreements (Minimum charge)	300.00	300.00	0.00	0.00
For work based on a time charge: Hourly Rate £100 / hour				

Housing Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Rent				
<u>Exempt from VAT</u>				
Weekly Charges				
Temporary Accommodation [Heat,Light,Cook] - 1 bed	16.50	17.85	1.35	8.18
Temporary Accommodation [Heat,Light,Cook] - 2 bed	17.50	19.20	1.70	9.71
Temporary Accommodation [Heat,Light,Cook] - 3 bed	18.00	19.50	1.50	8.33
Temporary Accommodation [Heat,Light,Cook] - 4 bed	22.00	26.00	4.00	18.18
Temporary Accommodation Rent - 1 bed	144.34	144.34	0.00	0.00
Temporary Accommodation Rent - 2 bed	176.54	176.54	0.00	0.00
Bicester 2 Beds	135.00	135.00	0.00	0.00
Temporary Accommodation Rent - 3 bed	206.66	206.66	0.00	0.00
Bicester 3 Beds	165.11	165.11	0.00	0.00
Temporary Accommodation Rent - 4 bed	275.19	275.19	0.00	0.00
Temporary Accommodation [Water & Sewerage] - 1 bed	5.30	5.30	0.00	0.00
Temporary Accommodation [Water & Sewerage] - 2 bed	6.00	6.00	0.00	0.00
Temporary Accommodation [Water & Sewerage] - 3 bed	8.50	8.50	0.00	0.00
Temporary Accommodation [Water & Sewerage] - 4 bed	11.00	11.00	0.00	0.00
Nightly Charge Rent - Any unit size with no kitchen	160.38	160.38	0.00	0.00
<u>Garages</u>				
<u>Exempt from VAT (before discounts)</u>				
Council tenant	16.27	16.27	0.00	0.00
Council tenant Premium	18.47	18.47	0.00	0.00
Blue badge council	16.27	16.27	0.00	0.00
Blue badge council Premium	18.47	18.47	0.00	0.00
Mobility council	16.27	16.27	0.00	0.00
Mobility council Premium	18.47	18.47	0.00	0.00
<u>VATable (before discounts)</u>				
Private tenant	16.27	16.27	0.00	0.00
Private tenant Premium	18.47	18.47	0.00	0.00
Blue badge private	16.27	16.27	0.00	0.00
Blue badge private Premium	18.47	18.47	0.00	0.00
Mobility private	16.27	16.27	0.00	0.00
Mobility private Premium	18.47	18.47	0.00	0.00
<u>Exempt from VAT (before discounts)</u>				
Parking spaces	15.74	15.74	0.00	0.00
Parking spaces (Blue Badge)	15.74	15.74	0.00	0.00
<u>VATable (before discounts)</u>				
Parking spaces Private	15.74	15.74	0.00	0.00

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Building Control				
Schedule 1				
Charges for the creation of or conversion to new dwellings - inclusive of VAT				
Number of Dwellings				
1	900.00	900.00	0.00	0.00
2	1,195.00	1,195.00	0.00	0.00
3	Please contact for quotation	Please contact for quotation		
Regularisation applications made in respect of unauthorised Schedule 1 work (i.e. where an application was not made at the time that the work was done) that has been undertaken since 1985, will be charged at an additional 50% of the standard fee, excluding VAT.				
Schedule 2				
Extension including controllable conservatories, not including basements (for more than one extension, use the total sum of internal floor area) - inclusive of VAT				
Extension up to 10m2	530.00	530.00	0.00	0.00
10m2 – 40m2	680.00	680.00	0.00	0.00
40m2 – 60m2	825.00	825.00	0.00	0.00
60m2 – 100m2	900.00	900.00	0.00	0.00
Over 100m2	Please contact for quotation	Please contact for quotation		
Basement or part basement	Please contact for quotation	Please contact for quotation		
Small domestic garages and carports and stores (Detached garages less than 30m2 may be exempt) - inclusive of VAT				
Up to 40m2	320.00	320.00	0.00	0.00
40m2 – 60m2	425.00	425.00	0.00	0.00
Over 100m2	Please contact for quotation	Please contact for quotation		
Erection or non-habitable extension of detached building not used solely as a garage/carport/store - inclusive of VAT				
30m2 – 60m2	825.00	825.00	0.00	0.00
60m2 – 100m2	900.00	900.00	0.00	0.00
Over 100m2	Please contact for quotation	Please contact for quotation		
Loft conversion - inclusive of VAT				
Up to 100m2	620.00	620.00	0.00	0.00
Over 100m2	Please contact for quotation	Please contact for quotation		
Conversion of garage to habitable space - inclusive of VAT				
Up to 10m2	530.00	530.00	0.00	0.00
Up to 40m2	680.00	680.00	0.00	0.00
40m2 – 60m2	825.00	825.00	0.00	0.00
Over 60m2	Please contact for quotation	Please contact for quotation		
Controllable work (Not Competent Person Schemes) - inclusive of VAT				
Rewire/partial rewire of a single dwelling	Please contact for quotation	Please contact for quotation		
Any other controllable electrical work	Please contact for quotation	Please contact for quotation		
Multiple work (eg extension & basement/loft conversion/works) - inclusive of VAT				
up to £100,000	1,085.00	1,085.00	0.00	0.00
Underpinning	Please contact for quotation	Please contact for quotation		
Energy efficiency improvements (Not Competent Person Scheme) - inclusive of VAT				
New and replacement windows and doors (Up to 7 windows and 2 doors to be installed at the same time).	210.00	210.00	0.00	0.00
Removal/renovation of a thermal element	260.00	260.00	0.00	0.00
Installation of a woodburner	395.00	395.00	0.00	0.00
Installation of solar panel/s	265.00	265.00	0.00	0.00
Regularisation applications made in respect of unauthorised Schedule 2 work (i.e. where an application was not made at the time that the work was done) that has been undertaken since 1985, will be charged at an additional 50% of the standard fee, excluding VAT.				
Schedule 3				
Works not listed in schedules 1 or 2 e.g. Structural alterations, refurbishments, internal alterations - inclusive of VAT				
Estimated cost of works				
£0 - £5000	320.00	320.00	0.00	0.00
£5001 - £10,000	395.00	395.00	0.00	0.00
£10,001 - £20,000	575.00	575.00	0.00	0.00
£20,001 - £50,000	755.00	755.00	0.00	0.00
£50,001 - £75,000	1080.00	1080.00	0.00	0.00
£75,001 - £100,000	1435.00	1435.00	0.00	0.00

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
>£100,000	Please contact for quotation	Please contact for quotation		
Regularisation applications made in respect of unauthorised Schedule 3 work (i.e. where an application was not made at the time that the work was done) that has been undertaken since 1985, will be charged at an additional 50% of the standard fee, excluding VAT.				
Schedule 4				
All general costs such as chargeable advice, requests for viewing documentation, dealing with previously deposited applications etc will be based on the hourly rate	65.00	65.00	0.00	0.00
Inspection and Provision of a Fire Risk Assessment Report	320.00	320.00	0.00	0.00
Miscellaneous Fees - VAT needs to be added				
Copy of Approval Notice	32.00	32.00	0.00	0.00
Copy of Completion Certificate	32.00	32.00	0.00	0.00
Hourly charge for responding to enquiries regarding house sales	65.00	65.00	0.00	0.00
Food Hygiene Training				
Exempt from VAT				
Programmed Certificated Courses (charges are per person)				
Level 2 Award in Food Safety in Catering	75.00	75.00	0.00	0.00
Level 3 Award in Supervising Food Safety in Catering	280.00	280.00	0.00	0.00
Exam resit charge- Level 2 award in Food Safety in Catering	POA	POA		
Exam resit charge- Level 3 award in Supervising Food Safety in Catering	POA	POA		
Group Certificated Courses (for businesses requesting own on-site training)				
Level 2 Awards in Food Safety or Health & Safety - charge per candidate (minimum 10 delegates)	POA	POA		
Level 3 Award in Supervising Food Safety (3 day course, plus ½ day revision) - charge per candidate (minimum 10 delegates)	POA	POA		
Other non certificated part day and day courses				
Other non specified training courses (minimum 10 delegates)	POA	POA		
Other Bespoke courses across Planning & Regulatory Services				
Charges for bespoke training courses will be calculated to take into account market rates	POA	POA		
Sustainable Food Advice				
Charging for business advice (e.g noise, pre planning application advice, odour etc) - per hour	65.00	65.00	0.00	0.00
Food Business set up and advice consultation- per hour	65.00	65.00	0.00	0.00
Food hygiene rating rescore visit	185.00	185.00	0.00	0.00
Primary Authority Hourly Fee	POA	POA		
Miscellaneous				
Accommodation assessments for UK entry clearance - charge per report	380.00	380.00	0.00	0.00
Request for confirmation of registration in support of work permit application	56.00	56.00	0.00	0.00
Food Condemnation Certificate (e.g. insurance claim for freezer breakdown, damaged food)- minimum 1 hour	95.00	95.00	0.00	0.00
Works in default across Planning and Regulatory Services	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Provision of factual statements etc across Planning and Regulatory Services	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Copy of Legal Notice	25.50	26.00	0.50	1.96
Copy of Premises/Person Entry in Licensing Register	24.00	24.50	0.50	2.08
Confirmation of Food Business Registration	28.50	29.00	0.50	1.75
Plans under copyright	9.30	9.50	0.20	2.15
Plans: A0, A1 & A2 size	5.20	5.30	0.10	1.92
Plans: A3 & A4 size	1.05	1.10	0.05	4.76
Photocopying per A4 sheet	0.52	0.55	0.03	5.77
Invoice request	25.50	26.00	0.50	1.96
Recovery Fee - Dishonoured Cheque	33.50	34.00	0.50	1.49

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Home Improvement Agency				
HIA fee rate for professional services as an agent for a client in receipt of a disabled facilities grant or other building work	15% of the value of works plus ancillary costs	15% of the value of works plus ancillary costs	0.00	0.00
Acting as an agent for a client who is privately funding building works:	Fee of 15% of the builders quotation plus ancillary costs	Fee of 15% of the builders quotation plus ancillary costs	0.00	0.00
HIA fee rate for administrative services in support of a private sector housing grant application or privately funding building works	£255 plus VAT per application	£260 plus VAT per application	5.00	1.96
HIA fee rate for the management of HRA funded adaptations schemes	15% flat fee per scheme £20 per hour, including VAT, plus the cost of materials used	15% flat fee per scheme £20 per hour, including VAT, plus the cost of materials used	0.00	0.00
Small Repairs Service				
Any works carried out by the Handyperson that is not part of the Small Repairs Service	44.00	45.00	1.00	2.27
Supply and Fit Alert Keysafe (Within 1 working day)	64.00	65.00	1.00	1.56
Street Trading Consents - subject to approval by General Purposes Licensing Committee				
City Centre & Late Night Traders				
Application Fee	345.00	345.00	0.00	0.00
Annual consent (Pro Rata for period of Consent)	8,180.00	8,180.00	0.00	0.00
Weekly Consent (Weekly Rota)	183.00	183.00	0.00	0.00
All other traders				
Application Fee	345.00	345.00	0.00	0.00
Annual consent (Pro Rata for period of Consent)	2,780.00	2,780.00	0.00	0.00
Peripatetic traders (mobile traders- e.g. icecream vans, sandwich vans)				
Application fee	115.00	115.00	0.00	0.00
Annual consent (Pro Rata for period of Consent)	1,445.00	1,445.00	0.00	0.00
General Charges				
Replacement Consent	34.50	34.50	0.00	0.00
Identification badge (per badge)	34.50	34.50	0.00	0.00
Events				
Street Trading at event for commercial benefit (up to 5 days) - per stall	29.50	29.50	0.00	0.00
Street Trading at event for commercial benefit (6-14 days) - per stall	47.50	47.50	0.00	0.00
Street Trading at event for community / charity benefit	No Fee	No Fee		
Street Café Licences - subject to approval by General Purposes Licensing Committee				
Annual Fee	815.00	100.00	(715.00)	(87.73)
Miscellaneous Licensing - subject to approval by General Purposes Licensing Committee				
Acupuncture, ear piercing, electrolysis & tattooing (only payable on first registration - person)	126.00	126.00	0.00	0.00
Acupuncture, ear piercing, electrolysis & tattooing (only payable on first registration - premises)	253.00	253.00	0.00	0.00
Boarding for cats and/or dogs	306 + vet fee	306 + vet fee		
Hiring out horses	306 + vet fee	306 + vet fee		
Breeding dogs	306 + vet fee	306 + vet fee		
Selling animals as pets	306 + vet fee	306 + vet fee		
Keeping or training animals for exhibition	285 + vet fee	285 + vet fee		
Request for variation	132.00	132.00		
Request for re-inspection	132 + vet fee	132 + vet fee		
Dangerous Wild Animals	455 + vet fee	455 + vet fee		
Zoo	455 + vet fee	455 + vet fee		

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
HMO Licensing				
Applications				
A1 Higher Rate New Application - New application for a one-year licence where the HMO has been operating unlicensed for more than 12 weeks	Stage 1 £1133 Stage 2 £865 Total £1998	Stage 1 £930 Stage 2 £1,270 Total: £2,200	202.00	10.11
A2 New application for an HMO licence where the previous licence expired and a new application was not made within 6 weeks of the expiry date	Used to be charged B fee	Stage 1 £440 Stage 2 £310 Total £750	209 * compared to B	38.63
B Standard New Application - New application for a one-year* licence where: i) The HMO was acquired and/or began operating as an HMO within the previous 12 weeks; or ii) The licence expired before a valid renewal application was completed; or iii) Change of existing licence holder.	Stage 1 £314 Stage 2 £227 Total £541	Stage 1 £315 Stage 2 £310 Total £625	84.00	15.53
*May be eligible for longer licence in cases of i) or iii) if Licence Holder holds other HMO licences with us and all relevant criteria are met at time of application				
C Standard Renewal - Annual renewal where there are no management concerns or outstanding conditions and the licence holder is not a Oxford City Council Accredited Landlord	Stage 1 £196 Stage 2 £62 Total £258	Stage 1 £123 Stage 2 £220 Total £333	75.00	29.07
D Higher Rate Renewal - Annual renewal where there are management concerns, non-compliance issues or other reasons that re-inspection or audit is required	Stage 1 £268 Stage 2 £222 Total £490	Stage 1 £180 Stage 2 £370 Total £530	40.00	8.16
E Two-year Renewal -Licence renewal for 2 years where all two-year licence criteria are met	Stage 1 £196 Stage 2 £88 Total £284	Stage 1 £123 Stage 2 £280 Total £403	119.00	41.90
F Five year licence - Oxford City Council Accredited Landlords only - licence for five or more tenants(falls under the mandatory licence natioanl legal requirement) - must meet all eligibility criteria (NB - if additional licensing is renewed then this fee will apply to eligible accredited landlords regardless of number of occupants)	Stage 1 £196 Stage 2 £211 Total £407	Stage 1 £123 Stage 2 £319 Total £442	35.00	8.60
Inspection to advise on requirements before property is licensed.	167.00	195.00	28.00	16.77
Request for short register with licence holder name and address and manager name and address	N/A	81.00	New charge	
Request for full register	N/A	291.00	New charge	
Housing Act charges				
Charging for the service of Improvement Notices, Prohibition Orders or Hazard Awareness Notices under the Housing Act 2004.	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Charging for taking Emergency Remedial Action or serving an Emergency Prohibition Order under the Housing Act 2004.	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Charging for review of Suspended Improvement Notices or Suspended Prohibition Orders served under the Housing Act 2004.	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Other charges incurred in the determining of whether to serve a notice/make an order	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Rent repayment order service for tenants	Fee of 10% of the rent repaid to the tenant	Fee of 10% of the rent repaid to the tenant		
Integrated Pollution Prevention & Control Permits				
LAPPC Charges - Industrial processes covered by Environmental Permitting Regulations	The fee for each application and renewal will be calculated in accordance with DEFRA guidance	The fee for each application and renewal will be calculated in accordance with DEFRA guidance		
Mobile Homes Act 2013				
New application	365.00	365.00	0.00	0.00
Licence alterations application	335.00	335.00	0.00	0.00
Depositing of site rules fee	123.00	123.00	0.00	0.00
Transfer of licence application	365.00	365.00	0.00	0.00
Copy of licence	28.50	28.50	0.00	0.00
Exisiting operator annual licence				
Large (51+)				
Site inspections every 12 months (Cat A risk rating)	427.00	427.00	0.00	0.00
Site inspections every 18 months (Cat B risk rating)	285.00	285.00	0.00	0.00
Site inspections every 24 months (Cat C risk rating)	214.00	214.00	0.00	0.00
Site inspections every 36 months (Cat D risk rating)	142.00	142.00	0.00	0.00
Medium (11-50)				
Site inspections every 12 months (Cat A risk rating)	334.00	334.00	0.00	0.00
Site inspections every 18 months (Cat B risk rating)	223.00	223.00	0.00	0.00
Site inspections every 24 months (Cat C risk rating)	167.00	167.00	0.00	0.00
Site inspections every 36 months (Cat D risk rating)	112.00	112.00	0.00	0.00

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Small (10 or less)				
Site inspections every 12 months (Cat A risk rating)	243.00	243.00	0.00	0.00
Site inspections every 18 months (Cat B risk rating)	162.00	162.00	0.00	0.00
Site inspections every 24 months (Cat C risk rating)	122.00	122.00	0.00	0.00
Site inspections every 36 months (Cat D risk rating)	81.00	81.00	0.00	0.00
Transferring/Replacing Licences & Certificates				
Other replacement licence	30.50	30.50	0.00	0.00

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Taxi Licensing				
Vehicles				
Hackney Carriage	400.00	400.00	0.00	0.00
Hackney Carriage (Low Emission Vehicle)	300.00	300.00	0.00	0.00
Hackney Carriage (ULEV Early Adopter Discount)	0.00	0.00		
Hackney Transfer of Ownership	100.00	100.00	0.00	0.00
Hackney Change of Vehicle	100.00	100.00	0.00	0.00
Hackney Plate Deposit	50.00	50.00	0.00	0.00
Hackney Temporary Vehicle	75.00	75.00	0.00	0.00
Private Hire	262.00	262.00	0.00	0.00
Private Hire (Low Emission Vehicle)	162.00	162.00	0.00	0.00
Private Hire (ULEV Early Adopter Discount)	0.00	0.00		
Private Hire Transfer	100.00	100.00	0.00	0.00
Private Hire Change of Vehicle	100.00	100.00	0.00	0.00
Private Hire Temporary Vehicle	75.00	75.00	0.00	0.00
Drivers				
Hackney Combined (1 yr licence)	115.00	115.00	0.00	0.00
Hackney Combined (3 yr licence)	345.00	345.00	0.00	0.00
Hackney Combined for Oxfordshire Licensed drivers with 1 full year on current licence (3 yr licence only)	230.00	230.00	0.00	0.00
Hackney Combined for Oxfordshire Licensed drivers with 2 full years on current licence (3 yr licence only)	115.00	115.00	0.00	0.00
Private Hire (1 yr licence)	101.00	101.00	0.00	0.00
Private Hire (3 yr licence)	303.00	303.00	0.00	0.00
Private Hire for Oxfordshire Licensed drivers with 1 full year on their current licence (3 yr OCC licence only)	202.00	202.00	0.00	0.00
Private Hire for Oxfordshire Licensed drivers with 2 full years on their current licence(3 yr OCC licence only)	101.00	101.00	0.00	0.00
Additional Charges				
Mandatory Safeguarding and Disability Awareness Training - provided by Oxfordshire County Council	50.00	50.00	0.00	0.00
Local Knowledge & Safeguarding Test	75.00	75.00	0.00	0.00
Local Knowledge & Safeguarding Re-Test	75.00	75.00	0.00	0.00
DBS check - all driver only, at cost	50.00	50.00	0.00	0.00
DVLA check - for new applicants only, at cost	7.00	7.00	0.00	0.00
Licence badge/replacement badge	10.00	10.00	0.00	0.00
Internal PHV Licence Plate	15.00	15.00	0.00	0.00
Internal HC Licence Plate	15.00	15.00	0.00	0.00
Replacement external plate	25.00	25.00	0.00	0.00
Private Hire Vehicle Door Stickers (pair)	35.00	35.00	0.00	0.00
Exempt badge/replacement badge	25.00	25.00	0.00	0.00
Replacement approved fare chart	2.00	2.00	0.00	0.00
Replacement approved no smoking signs (includes VAT)	1.00	1.00	0.00	0.00
Duplicate paper licence (replacement)	5.00	5.00	0.00	0.00
Unpaid Cheque Charge	30.00	30.00	0.00	0.00
Amendments to Private Hire Operator Licence	100.00	100.00	0.00	0.00
Charge for Exemption Notice	50.00	50.00	0.00	0.00
Operator's Licence				
Vehicle 3 & under (1 YEAR LICENCE)	490.00	490.00	0.00	0.00
Vehicle 4 & over (1 YEAR LICENCE)	980.00	980.00	0.00	0.00
Vehicle 3 & under (5 YEAR LICENCE)	2,450.00	2,450.00	0.00	0.00
Vehicle 4 & over (5 YEAR LICENCE)	4,900.00	4,900.00	0.00	0.00
Motor Salvage Operators				
Scrap Metal Dealers (replaces Motor Salvage Operators)				
New Site Licence	1,220.00	1,220.00	0.00	0.00
Renewal Site Licence	1,220.00	1,220.00	0.00	0.00
Variation Site Licence	300.00	300.00	0.00	0.00
New Mobile Collector Licence	605.00	605.00	0.00	0.00
Renewal Mobile Collector Licence	605.00	605.00	0.00	0.00
Variation Mobile Collector Licence	300.00	300.00	0.00	0.00
Sex Establishments				
Sex establishment (Sex Shop or Sex Cinema)- New	2,508.00	2,508.00	0.00	0.00
Sex establishment (Sex Shop or Sex Cinema)- Renewal	2,508.00	2,508.00	0.00	0.00
Sex establishment (Sex Shop or Sex Cinema)- Variation/ transfer	1,175.00	1,175.00	0.00	0.00
Sexual entertainment venues new	5,880.00	5,880.00	0.00	0.00
Sexual entertainment venues renewal	5,880.00	5,880.00	0.00	0.00
Sexual entertainment variation/ transfer	1,175.00	1,175.00	0.00	0.00
* Reasonable charges to be determined by the Head of Financial Services and Head of Law and Governance				

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Licensing Act 2003				
Application fee				
Application and Variation Fees - Premises Licenses and Club Premises Certificates - Minimum	100.00	100.00	0.00	0.00
Application and Variation Fees - Premises Licenses and Club Premises Certificates - Maximum	635.00	635.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Minimum	900.00	900.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Maximum	1,905.00	1,905.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Minimum	1,000.00	1,000.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Maximum	64,000.00	64,000.00	0.00	0.00
Annual fee				
Premises Licenses and Club Premises Certificates - Minimum	70.00	70.00	0.00	0.00
Premises Licenses and Club Premises Certificates - Maximum	350.00	350.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Minimum	640.00	640.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Maximum	1,050.00	1,050.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Minimum	500.00	500.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Maximum	32,000.00	32,000.00	0.00	0.00
Other Application Fees				
Personal License	37.00	37.00	0.00	0.00
Transfer of Premises Licence	23.00	23.00	0.00	0.00
Change of address	10.50	10.50	0.00	0.00
Copy of licence	10.50	10.50	0.00	0.00
Temporary Event Notice	21.00	21.00	0.00	0.00
Provisional Statement	315.00	315.00	0.00	0.00
Gambling Act 2005 - Premises				
Bingo Premises				
Application (3500 max permitted)	930.00	930.00	0.00	0.00
Annual fee (1000 max permitted)	610.00	610.00	0.00	0.00
Variation application (1750 max permitted)	1,330.00	1,330.00	0.00	0.00
Transfer application (1200 max permitted)	430.00	430.00	0.00	0.00
Reinstatement application (1200 max permitted)	555.00	555.00	0.00	0.00
Provisional statement application (3500 max permitted)	805.00	805.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Family Entertainment Centre				
Application (2000 max permitted)	750.00	750.00	0.00	0.00
Annual fee (750 max permitted)	680.00	680.00	0.00	0.00
Variation application (1000 max permitted)	1,000.00	1,000.00	0.00	0.00
Transfer application (950 max permitted)	400.00	400.00	0.00	0.00
Reinstatement application (950 max permitted)	485.00	485.00	0.00	0.00
Provisional statement application (2000 max permitted)	660.00	660.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Adult Gaming Centre				
Application (2000 max permitted)	750.00	750.00	0.00	0.00
Annual fee (1000 max permitted)	680.00	680.00	0.00	0.00
Variation application (2000 max permitted)	1,030.00	1,030.00	0.00	0.00
Transfer application (1200 max permitted)	400.00	400.00	0.00	0.00
Reinstatement application (1200 max permitted)	485.00	485.00	0.00	0.00
Provisional statement application (2000 max permitted)	660.00	660.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Betting Premises (Track)				
Application (2500 max permitted)	890.00	890.00	0.00	0.00
Annual fee (1000 max permitted)	805.00	805.00	0.00	0.00
Variation application (1250 max permitted)	1,250.00	1,250.00	0.00	0.00
Transfer application (950 max permitted)	420.00	420.00	0.00	0.00
Reinstatement application (950 max permitted)	520.00	520.00	0.00	0.00
Provisional statement application (2500 max permitted)	730.00	730.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Betting Premises (Other)				
Application (3000 max permitted)	835.00	835.00	0.00	0.00
Annual fee (600 max permitted)	600.00	600.00	0.00	0.00
Variation application (1500 max permitted)	1,160.00	1,160.00	0.00	0.00
Transfer application (1200 max permitted)	420.00	420.00	0.00	0.00
Reinstatement application (1200 max permitted)	520.00	520.00	0.00	0.00
Provisional statement application (3000 max permitted)	730.00	730.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Gambling Act 2005 - Permits				
Alcohol Premises Gaming Machine Permits				
Application	150.00	150.00	0.00	0.00
Existing operator application	100.00	100.00	0.00	0.00
Annual fee	50.00	50.00	0.00	0.00
Permit variation fee	100.00	100.00	0.00	0.00
Transfer of permit	25.00	25.00	0.00	0.00
Change of name on permit	25.00	25.00	0.00	0.00
Copy of permit	15.00	15.00	0.00	0.00
Notification of 2 machines	50.00	50.00	0.00	0.00
Club Gaming Permits and Club Gaming Machine Permits				
Application	200.00	200.00	0.00	0.00
Application (Club Premises Certificate holder)	100.00	100.00	0.00	0.00
Annual fee	50.00	50.00	0.00	0.00
Permit variation fee	100.00	100.00	0.00	0.00
Renewal	200.00	200.00	0.00	0.00
Renewal (Club Premises Certificate holder)	100.00	100.00	0.00	0.00
Permit variation fee	100.00	100.00	0.00	0.00
Copy of permit	15.00	15.00	0.00	0.00
Family Entertainment Centre Gaming Machine Permits				
Application	300.00	300.00	0.00	0.00
Existing operator application	100.00	100.00	0.00	0.00
Renewal	300.00	300.00	0.00	0.00
Change of name on permit	25.00	25.00	0.00	0.00
Copy of permit	15.00	15.00	0.00	0.00
Gambling Act 2005 Temporary Use Notice				
Submission of Notice	500.00	500.00	0.00	0.00
Copy of Notice	25.00	25.00	0.00	0.00
Road Closures				
Commercial Event Road Closures- Events (under 500 people)	105.00	105.00	0.00	0.00
Commercial Event Road Closures- Market and Street Fairs	255.00	255.00	0.00	0.00
Commercial Event Road Closures- Events (500 or more people)	305.00	305.00	0.00	0.00
Road Closure with no commercial element inc Street Parties	16.00	16.00	0.00	0.00
Miscellaneous Charges				
Copy of Premises/Person Entry in Licensing Register	22.00	22.00	0.00	0.00
Statement of Licensing Policy document	43.00	43.00	0.00	0.00
Statement of Gambling Policy document	43.00	43.00	0.00	0.00
Copy of Licensing Decision Notice	22.00	22.00	0.00	0.00
Current list of licensing applications	11.00	11.00	0.00	0.00
Viewing of Films requiring Certification - Per 15 Minutes	8.00	8.00	0.00	0.00
Issue of Film Certification	8.00	8.00	0.00	0.00
Fixed Penalty Notice Fines				
Full standard charge				
Depositing litter	150.00	150.00	0.00	0.00
Littering from a vehicle - penalty charge	300.00	300.00	0.00	0.00
Community Protection Notice	100.00	100.00	0.00	0.00
Public Space Protection Order	100.00	100.00	0.00	0.00
Failure to produce waste documents	300.00	300.00	0.00	0.00
Failure to produce authority to transport waste	300.00	300.00	0.00	0.00
Unauthorised distribution of free printed matter	150.00	150.00	0.00	0.00
Failure to comply with a waste receptacles notice (S46-domestic waste)	60.00	60.00	0.00	0.00
Failure to comply with a waste receptacles notice (S47- commercial waste)	110.00	110.00	0.00	0.00
Failure to comply with Household Waste Duty of Care	250.00	250.00	0.00	0.00
Parking of vehicles exposed for sale on a road	100.00	100.00	0.00	0.00
Repairing vehicles in a road by a business	100.00	100.00	0.00	0.00
Failure to comply with a request to turn off an idling engine on a stationary vehicle	20.00	20.00	0.00	0.00
Failure to comply with a request to turn off an idling engine on a stationary vehicle (if not paid within 28 days)	40.00	40.00	0.00	0.00
Graffiti/Flyposting	150.00	150.00	0.00	0.00
Failure to nominate key holder within alarm notification area	75.00	75.00	0.00	0.00
Noise Act FPN (residential)	110.00	110.00	0.00	0.00
Noise from licensed premises	500.00	500.00	0.00	0.00
Fly-tipping	400.00	400.00	0.00	0.00
Reduced charge if paid within 10 days				
Depositing litter	75.00	75.00	0.00	0.00
Littering from a vehicle - penalty charge	75.00	75.00	0.00	0.00
Community Protection Notice	75.00	75.00	0.00	0.00
Public Space Protection Order	75.00	75.00	0.00	0.00
Unauthorised distribution of free printed matter	75.00	75.00	0.00	0.00
Failure to comply with a waste receptacles notice (S46- domestic waste)	40.00	40.00	0.00	0.00
Failure to comply with a waste receptacles notice (S47- commercial waste)	75.00	75.00	0.00	0.00
Failure to comply with Household Waste Duty of Care	150.00	150.00	0.00	0.00
Graffiti/Flyposting	75.00	75.00	0.00	0.00
Failure to nominate key holder within alarm notification area	55.00	55.00	0.00	0.00
Fly-tipping	200.00	200.00	0.00	0.00

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%

Planning Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Items 1-24 are set nationally				
Planning				
Standard rated & exclusive of VAT				
Operations				
1. New Dwellings				
a) Outline (site area not exceed 2.5 ha) - charge per 0.1 hectare	462.00	462.00	0.00	0.00
a) Outline (sites of 2.5 ha or more) - plus £138 per 0.1 hectare in excess of 2.5 hectare	11,432.00	11,432.00	0.00	0.00
b) Where the application is for permission in principle - charge per 0.1 hectare	402.00	402.00	0.00	0.00
c) Others (50 or less) - charge per dwelling	462.00	462.00	0.00	0.00
c) Others (51 or more) - plus £138 per dwelling in excess of 50	22,859.00	22,859.00	0.00	0.00
2. New buildings or extensions (except dwellings, agricultural buildings or plant):				
a) Outline (site area not exceed 2.5 ha) - charge per 0.1 hectare	462.00	462.00	0.00	0.00
a) Outline (sites of 2.5 ha or more) - plus £138 per 0.1 ha in excess of 2.5 hectare	11,432.00	11,432.00	0.00	0.00
b) Where the application is for permission in principle - charge per 0.1 hectare	402.00	402.00	0.00	0.00
b) Others:				
(i) where no floor area is created	234.00	234.00	0.00	0.00
(ii) where floor area created is below 40 sq.m.	234.00	234.00	0.00	0.00
(iii) where floor area is between 40 and 75 sq.m.	462.00	462.00	0.00	0.00
(iv) where floor area is between 75 and 3,750 sq.m. - charge per 75 sq. m	462.00	462.00	0.00	0.00
(v) where floor area exceeds 3,750 sq.m - plus £138 per 75 sq. m in excess of 3,750 sq m	22,859.00	22,859.00	0.00	0.00
3. Erection, alteration or replacement of plant or machinery				
(a) Site area not exceed 5 ha - charge per 0.1 hectare	462.00	462.00	0.00	0.00
(b) Site area exceeds 5 ha - plus £138 per 0.1 ha in excess of 5 hectare	22,859.00	22,859.00	0.00	0.00
4. Extensions or alterations to existing dwellings				
(a) one dwelling	206.00	206.00	0.00	0.00
(b) 2 or more dwellings	407.00	407.00	0.00	0.00
5. Curtilage, parking and vehicular access				
Operations within the curtilage of a dwelling house for domestic purposes (including gates, fences, etc)	206.00	206.00	0.00	0.00
6. Car park, road and access to serve single undertaking				
The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.	234.00	234.00	0.00	0.00
Uses				
7. Change of use of a building: dwellings				
(a) from existing dwelling to two or more dwellings for 50 or fewer - charge per extra dwelling	462.00	462.00	0.00	0.00
(b) from existing dwelling to two or more dwellings over 50 dwellings - plus £138 per dwelling in excess of 50	22,859.00	22,859.00	0.00	0.00
(c) from other building to one or more dwellings for 50 or fewer - charge per extra dwelling	462.00	462.00	0.00	0.00
(d) from other building to one or more dwellings over 50 dwellings - plus £138 per dwelling in excess of 50	22,859.00	22,859.00	0.00	0.00
8. Use of disposal of refuse or waste materials and open mineral storage				
(a) Site area not exceed 15 ha - charge per 0.1 hectare	234.00	234.00	0.00	0.00
(b) Site area exceeds 15 ha - plus £138 per 0.1 ha in excess of 15 hectare	34,934.00	34,934.00	0.00	0.00
9. Material change of use other than above				
	462.00	462.00	0.00	0.00
Plant and machinery				
10. Wind Turbines				
a) Site area not exceeding 5 ha - charge per 0.1 hectare	462.00	462.00	0.00	0.00
b) Site area exceeds 5 ha - plus £138 per 0.1 ha in excess of 50 hectare	22,859.00	22,859.00	0.00	0.00
Advertisements				
11. Advertising relating to business and displayed on the premises				
	132.00	132.00	0.00	0.00
12. Advance directions signs				
	132.00	132.00	0.00	0.00
13. All other advertisements, e.g. banners				
	462.00	462.00	0.00	0.00
14. Any other operation not within any of above categories				
a) Where the site area does not exceed 15ha - charge per 0.1 hectare	234.00	234.00	0.00	0.00
b) Where site area exceeds 15ha - £138 per 0.1ha in excess of 15 hectare	34,934.00	34,934.00	0.00	0.00
c) In any other case - £234 for each 0.1ha of the site				

Planning Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Compliance with Conditions				
15. Confirmation of compliance with condition attached to planning permission				
a) Householder application - charge per request	34.00	34.00	0.00	0.00
b) Any other type of application - charge per request	116.00	116.00	0.00	0.00
Any fee paid will be refundable if the LPA fails to give written confirmation within a period of 12 weeks				
Non-material amendments				
Application for a Non-material Amendment Following a Grant of Planning Permission (Fees for applications for non-material changes to planning permission: England Regulation 11E of The Town and Country Planning (Fees for Applications and Deemed applications) Regulations 1989) as amended)				
16. Non-Material Amendment				
(a) if the application is a householder application	34.00	34.00	0.00	0.00
(b) in any other case	234.00	234.00	0.00	0.00
Other Permission				
17. Variation of conditions:				
Application for removal or variation of a condition following grant of planning permission				
	234.00	234.00	0.00	0.00
Lawful Development Certificates				
18. Certificate of Existing Lawful Use				
a) Existing use or development	234.00	234.00	0.00	0.00
b) lawful not to comply with particular condition	234.00	234.00	0.00	0.00
19. Proposed use or development				
	Half the normal planning fee	Half the normal planning fee		
Change of Use to House in Multiple Occupation				
20. HMO Application				
a) C3 dwellinghouse to C4 HMO (6 or less people)	462.00	462.00	0.00	0.00
b) C3 dwellinghouse to Sui Generis HMO (more than 6 people)	462.00	462.00	0.00	0.00
c) C4 dwellinghouse to Sui Generis HMO	462.00	462.00	0.00	0.00
Article 4 Direction				
21. No Exemption – Article 4 Direction				
Works that require planning permission only by virtue of an Article 4 Direction.				
	Fees now payable as per a normal application.	Fees now payable as per a normal application.		
Removal of Permitted Development Rights by Condition				
22. No Exemption – PD Rights Removed				
Works that require planning permission only by virtue of removal of permitted development rights by condition.				
	Fees now payable as per normal application.	Fees now payable as per normal application.		
Concessions				
23. Applications made by:				
a) or on behalf of Parish and Community Councils	Half the normal fee	Half the normal fee		
b) Non-profit making clubs or organisations relating to playing fields, for their own use	462.00	462.00	0.00	0.00

Planning Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Determination				
24. Whether the prior approval of the Council is required for				
Installation of a radio mast, antennae over 4m above roof of building, radio equipment housing over 2.5 cubic metres, development ancillary to equipment housing or public callbox.	462.00	462.00	0.00	0.00
Agricultural & Forestry buildings and operations, Non-domestic extensions and alterations, Demolition, and installation of renewable energy	96.00	96.00	0.00	0.00
Temporary Buildings and Structures	96.00	96.00	0.00	0.00
Proposed Change of Use to State Funded School or Registered Nursery	96.00	96.00	0.00	0.00
Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery	96.00	96.00	0.00	0.00
Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional Services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure	96.00	96.00	0.00	0.00
Proposed Change of Use of building from Office (Use Class B1) to a use falling within Use Class C3 (Dwellinghouse)	96.00	96.00	0.00	0.00
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), where there are no Associated Building Operations	96.00	96.00	0.00	0.00
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), and Associated Building Operations	206.00	206.00	0.00	0.00
Proposed Change of Use of a building from Retail (Use Class A1 or A2) or a Mixed Retail and Residential Use, to a use falling within Use Class C3 (Dwellinghouse), where there are no Associated Building Operations	96.00	96.00	0.00	0.00
Proposed Change of Use of a building from Retail (Use Class A1 or A2) or a Mixed Retail and Residential Use, to a use falling within Use Class C3 (Dwellinghouse), and Associated Building Operations	206.00	206.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Storage and Distribution Buildings (Use Class B8) and any land within its curtilage to Dwellinghouses (Use Class C3)	96.00	96.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos (Sui Generis) and any land within its curtilage to Dwellinghouses (Use Class C3), and no Associated Building Operations	96.00	96.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos (Sui Generis) and any land within its curtilage to Dwellinghouses (Use Class C3), and Associated Building Operations	206.00	206.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Shops (Use Class A1), Financial and Professional Services (Use Class A2), betting Offices, Pay Day Loan Shops and Casinos (Sui Generis) to Restaurants and Cafes (Use Class A3) and no Associated Building Operations	96.00	96.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Shops (Use Class A1), Financial and Professional Services (Use Class A2), betting Offices, Pay Day Loan Shops and Casinos (Sui Generis) to Restaurants and Cafes (Use Class A3) and Associated Building Operations	206.00	206.00	0.00	0.00
Notification for Prior Approval for Change of Use from Shops (Use Class A1) and Financial and Professional Services (Use Class A2), Betting Offices, Pay Day Loan Shops (Sui Generis) to Assembly and Leisure (Use Class D2).	96.00	96.00	0.00	0.00
Application for a New Planning Permission to replace an Extant Planning Permission.				
SCHEDULE 1 - (PART SUBSTITUTED FOR PART 1 OF SCHEDULE 1 TO THE 1989 REGULATIONS)				
PART 1 - Fee for applications for a grant of replacement planning permission subject to a new time limit: England Schedule 1 Part 1 New 7B of The Town and Country Planning (Fees for Applications and Deemed applications) Regulations 1989 as amended)				
7B(1) Where an application of the description contained in article 10B(1)(b) of the Town and Country Planning (General Development Procedure Order 1995 is made (consultations before grant of a replacement planning permission subject to a new time limit) the following fees shall be paid to the local planning authority -				
(a) if the application is a householder application	68.00	68.00	0.00	0.00
(b) if the application is an application for major development	690.00	690.00	0.00	0.00
(c) in any other case	234.00	234.00	0.00	0.00
Exempt from VAT				
Documents & Publications				
1st Decision notice	17.70	17.70	0.00	0.00
Subsequent notice	17.70	17.70	0.00	0.00
TPO's	23.40	23.40	0.00	0.00
Legal Agreements	23.40	23.40	0.00	0.00
Plans stamped Approved or Refused	7.30	7.30	0.00	0.00
Local Development Framework Policies Map	27.10	27.10	0.00	0.00
Oxford Core Strategy 2026	32.50	32.50	0.00	0.00
Oxford Local Plan 2001-2016	81.00 (Oxford residents 53.00)	81.00 (Oxford residents 53.00)		
West End Area Action Plan 2007-2016	32.50	32.50	0.00	0.00
Adopted Supplementary Planning Documents Sites and Housing Plan	8.30	8.30	0.00	0.00
	27.00 plus 3.00 p&p	27.00 plus 3.00 p&p		
Barton Area Action Plan	32.50	32.50	0.00	0.00
Northern Gateway Area Action Plan	32.50	32.50	0.00	0.00
Provision of above documents and publications on the internet				
Provision of above documents and publications on the internet				

Planning Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Subsequent plans according to size:				
AO plan	5.80	5.80	0.00	0.00
A1 plan	5.80	5.80	0.00	0.00
A2 plan	5.80	5.80	0.00	0.00
A3 plan				
A4 plan				
Provision of above plans on the internet				
Other				
A4 Miscellaneous copies				
Subsequent copy				
<u>Design Review</u>				
Design Review Panel Meeting (Ex VAT)	POA	POA		
<u>Standard rated & exclusive of VAT</u>				
Weekly schedule of applications				
By Post				
Commercial	193.00	193.00	0.00	0.00
	160.00	160.00	0.00	0.00
Local groups/residents	44.80	44.80	0.00	0.00
	37.50	37.50	0.00	0.00
Via email				
Commercial	49.00	49.00	0.00	0.00
	41.00	41.00	0.00	0.00
Local groups/residents	FREE	FREE		
<u>Planning - Other charges</u>				
<u>Standard rated & exclusive of VAT</u>				
Planning pre-application advice				
Large scale proposals (over 25 units or 2000m2)				
Charge per hour	780.00	819.00	39.00	5.00
Charge per written report	388.00	407.40	19.40	5.00
Medium scale proposals (6-25 units or 500-2000m2)				
Charge per hour	593.00	622.65	29.65	5.00
Charge per written report	294.00	308.70	14.70	5.00
Small scale proposals (up to 5 units or 499m2)				
Charge per hour	372.00	390.60	18.60	5.00
Charge per written report	184.00	193.20	9.20	5.00
Householder Developments				
Charge per hour	92.00	96.60	4.60	5.00
Charge per written report	46.00	48.30	2.30	5.00
Listed Buildings - Non Householder				
Charge per hour	361.00	379.05	18.05	5.00
Charge per written report	184.00	193.20	9.20	5.00
Listed Buildings - Householder				
Charge per hour	92.00	96.60	4.60	5.00
Charge per written report	46.00	48.30	2.30	5.00
<i>However, where a whole series of planning pre-application meetings is necessary, bespoke charges may be negotiated if appropriate and to offer an enhanced service provision.</i>				
Additional specialist advice (e.g. conservation, listed buildings, archaeology, trees, landscaping, housing, environmental protection, highways, etc) required by the developer at pre-application stage to be charged extra on hourly rate basis.				
	74.00	77.70	3.70	5.00
Specialist consultant advice (eg. conservation, archaeology, trees, etc) to be provided on an hourly rate basis.				
	74.00	77.70	3.70	5.00
<i>However, bespoke one-off charges may be negotiated for production of substantial specialist documents, studies, reports etc.</i>				
Requests for informal Permitted Development (PD) checks - To be introduced following availability of on-line expert advice system, including at planning reception. However submission of formal applications for Certificate of Lawful Use or Development is normally encouraged instead.				
	63.00	66.15	3.15	5.00

Planning Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
<u>Exempt from VAT</u>				
Written requests for planning history and planning constraints searches	63.00	66.15	3.15	5.00
Requests of hard copies of plans stamped approved or refused	7.00	7.35	0.35	5.00
Application checking service per application	63.00	66.15	3.15	5.00
H42 - Householder Prior Approval	96.00	96.00	0.00	0.00
Local Land Charges				
LLC1 form	37.00	37.00	0.00	0.00
LLC1 Additional Parcel	1.50	1.50	0.00	0.00
Additional Enquiries	28.00	28.00	0.00	0.00
<u>Standard rated & exclusive of VAT</u>				
Local Land Charges				
CON29R form	133.00	133.00	0.00	0.00
CON29R Additional Parcel	24.00	24.00	0.00	0.00
CON29O Optional Enquiries 4 to 21 (Additional parcel fees on application)	17.00	17.00	0.00	0.00
CON29O Optional Enquiry 22 only	42.00	42.00	0.00	0.00
Electronic				
Land Charges Register	7.00	7.00	0.00	0.00
Compiled official answers combination of Qu. 1.1k, 3.4, 3.6, 3.7 and 3.8	19.00	19.00	0.00	0.00
All other CON29R questions other than the above				
Official Answers for Component Data (CON29R)				
Qu 1.1 a-e	11.00	11.00	0.00	0.00
Qu 1.1 f-l	6.00	6.00	0.00	0.00
Qu 1.2	8.00	8.00	0.00	0.00
2.1-2.5	6.00	6.00	0.00	0.00
Qu 3.1	5.00	5.00	0.00	0.00
Qu 3.2	5.00	5.00	0.00	0.00
Qu 3.3				
Qu 3.4 a-f	9.00	9.00	0.00	0.00
Qu 3.5	5.00	5.00	0.00	0.00
Qu 3.6 a-l	15.00	15.00	0.00	0.00
Qu 3.7a-g	9.00	9.00	0.00	0.00
Qu 3.8	6.00	6.00	0.00	0.00
Qu 3.9a-n	30.00	30.00	0.00	0.00
Qu 3.10 a-h	6.00	6.00	0.00	0.00
Qu 3.11 a-b	6.00	6.00	0.00	0.00
Qu 3.12	5.00	5.00	0.00	0.00
Qu 3.13	5.00	5.00	0.00	0.00
Q3.14	6.00	6.00	0.00	0.00
Qu 3.15	6.00	6.00	0.00	0.00
<u>Street Naming and Numbering Charges</u>				
<u>Exempt from VAT</u>				
Numbering of new developments (including sub-division of existing properties)				
1 plot	50.00	50.00	0.00	0.00
2 plots	80.00	80.00	0.00	0.00
3 plots	110.00	110.00	0.00	0.00
4 - 20 plots	70.00 plus 20.00 per plot	70.00 plus 20.00 per plot		
21- 50 plots	165.00 plus 15.00 per plot	165.00 plus 15.00 per plot		
50+ plots	310 plus 13.00 per plot	310 plus 13.00 per plot		
New street name	110.00	110.00	0.00	0.00
New building name (eg for blocks of flats / offices)	50.00	50.00	0.00	0.00
Changes to new addresses caused by changes to development after issue of numbering scheme. Cost per plot	10.00	10.00	0.00	0.00
Reissue of address following demolition and reconstruction	30.00	30.00	0.00	0.00
Change of house name	45.00	45.00	0.00	0.00
Addition of house name to numbered property	45.00	45.00	0.00	0.00

Environmental Sustainability Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Contaminated Land Enquiries (not Land Charges)				
Location enquires - fixed price	82.00	86.00	4.00	4.88
Locational enquires- additional questions	25.00	26.25	1.25	5.00
Air Quality Enquiries				
Provision of data and written advice				
			Value of time spent based on hourly rate decided by Service Manager	
Environmental Sustainability Enquiries				
Provision of advice (e.g. air quality, contaminated land, ecology, flood risk, energy management, renewable energy, etc)				
			Value of time spent based on hourly rate decided by Service Manager	
Planning pre-application advice (Standard rated & exclusive of VAT)-renewable energy compliance, contaminated land, air quality, ecology, flood risk				
Additional specialist advice required by the developer at pre-application stage to be charged extra on hourly rate basis.	77.00	81.00	4.00	5.19
Miscellaneous				
Air Quality Reports	27.00	28.35	1.35	5.00
Contaminated Land Strategy document	27.00	28.35	1.35	5.00

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Leisure Centres				
Standard rated & inclusive of VAT				
ALL THE FOLLOWING ACTIVITIES ARE INCLUSIVE TO ACTIVE AND CHOICE MEMBERSHIP CARD HOLDERS				
Adult				
Casual Swimming	4.90	5.00	0.10	2.04
Family Swim Ticket	12.70	12.90	0.20	1.57
Hinksey Swimming	6.70	6.80	0.10	1.49
Hinksey Family Swim Ticket	19.90	20.30	0.40	2.01
Hinksey (early/late)	4.90	5.00	0.10	2.04
Hinksey Family Swim Ticket (early/late)	12.70	12.90	0.20	1.57
Sauna & Swim (LPLC)	8.40	8.60	0.20	2.38
Water Workout	7.00	7.10	0.10	1.43
Badminton (per person)	4.00	4.10	0.10	2.50
Squash (per person)	4.50	4.60	0.10	2.22
U17 / 66+ / Student				
Casual Swimming	3.20	3.20	0.00	0.00
Hinksey Swimming	4.40	4.50	0.10	2.27
Hinksey (early/late)	3.20	3.20	0.00	0.00
Sauna & Swim (LPLC)	5.30	5.40	0.10	1.89
Water Workout	4.60	4.70	0.10	2.17
Badminton (per person)	3.10	3.10	0.00	0.00
Squash (per person)	3.10	3.10	0.00	0.00
Bonus Concessionary*				
Casual Swimming (Off peak)	2.00	2.00	0.00	0.00
Casual Swimming (Peak)	2.50	2.50	0.00	0.00
Hinksey Swimming (Off peak)	1.60	1.60	0.00	0.00
Hinksey Swimming (Peak)	2.10	2.10	0.00	0.00
Hinksey (Off Peak early/late)	1.60	1.60	0.00	0.00
Hinksey (Peak early/late)	2.10	2.10	0.00	0.00
Sauna & Swim @ LPLC	2.60	2.60	0.00	0.00
Water Workout (Off peak)	2.00	2.00	0.00	0.00
Water Workout (Peak)	2.50	2.50	0.00	0.00
Badminton (Off peak per person)	2.00	2.00	0.00	0.00
Badminton (Peak per person)	2.50	2.50	0.00	0.00
Squash (Off peak per person)	2.00	2.00	0.00	0.00
Squash (Peak per person)	2.50	2.50	0.00	0.00
ALL THE FOLLOWING ACTIVITIES ARE INCLUSIVE TO ACTIVE AND CHOICE MEMBERSHIP CARD HOLDERS				
Adult				
Gyms	9.20	9.40	0.20	2.17
Express Induction – Proficient user	22.10	22.50	0.40	1.81
Beginner Induction	24.30	24.80	0.50	2.06
Fitness programme	14.70	15.00	0.30	2.04
Programme & Health Review	10.10	10.30	0.20	1.98
Fitness Classes	7.20	7.30	0.10	1.39
Table Tennis	3.80	3.80	0.00	0.00
Racket Hire	2.00	2.00	0.00	0.00
U17 / 66+ / Student				
Gyms	4.70	4.80	0.10	2.13
Aspires Academy	3.60	3.60	0.00	0.00
Express Induction – Proficient user	11.00	11.20	0.20	1.82
Beginner Induction	11.60	11.80	0.20	1.72
Fitness programme	8.00	8.10	0.10	1.25
Programme & Health Review	7.00	7.10	0.10	1.43
Aspires Academy Induction	12.30	12.50	0.20	1.63
Fitness Classes	4.60	4.70	0.10	2.17
Table Tennis	3.00	3.00	0.00	0.00
Racket Hire	1.60	1.60	0.00	0.00
Bonus Concessionary*				
Gyms (Off peak)	2.00	2.00	0.00	0.00
Gyms (Peak)	2.50	2.50	0.00	0.00
Aspires Academy (Off peak)	2.00	2.00	0.00	0.00
Aspires Academy (Peak)	2.50	2.50	0.00	0.00
Express Induction – Proficient user	5.20	5.20	0.00	0.00
Beginner Induction	5.20	5.20	0.00	0.00
Fitness programme	5.20	5.20	0.00	0.00
Programme & Health Review	5.20	5.20	0.00	0.00
Aspires Academy Induction	5.20	5.20	0.00	0.00
Fitness Classes (Off peak)	1.60	1.60	0.00	0.00
Fitness Classes (Peak)	2.50	2.50	0.00	0.00
Table Tennis (Off peak per person)	1.60	1.60	0.00	0.00
Table Tennis (Peak per person)	2.50	2.50	0.00	0.00
Racket Hire	1.00	1.00	0.00	0.00

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
ALL THE FOLLOWING ACTIVITIES ARE INCLUSIVE TO CHOICE MEMBERSHIP CARD HOLDERS				
Adult				
Skate general session	8.90	9.10	0.20	2.25
Tea time skate (Family Skate/Twilight)	5.70	5.80	0.10	1.75
Skate Disco Session	8.90	9.10	0.20	2.25
Family Skate Ticket (for 5)	31.30	31.90	0.60	1.92
Family Skate Ticket (for 4)	26.00	26.50	0.50	1.92
After School or Family Skate (5)	25.40	25.90	0.50	1.97
After School or Family Skate (4)	20.00	20.40	0.40	2.00
Disco family Skate (for 5)	37.60	38.30	0.70	1.86
Disco family Skate (for 4)	29.80	30.40	0.60	2.01
Skate Training 1	7.80	7.90	0.10	1.28
Skate Training 2	3.40	3.40	0.00	0.00
Guardian Fee (spectators who are supervising children)	1.30	1.30	0.00	0.00
Adult Group Lesson	42.20	43.00	0.80	1.90
U17 / 66+ / Student				
Skate general session	6.95	7.10	0.15	2.16
Tea Time Skate (Family/ Twilight)	5.80	5.90	0.10	1.72
Skate Disco Session	8.90	9.10	0.20	2.25
Thursday evening Student Disco	5.40	5.50	0.10	1.85
Skate Training 1	5.20	5.30	0.10	1.92
Skate Training 2	2.90	2.90	0.00	0.00
Golden Blades (over 50)	4.70	4.80	0.10	2.13
Guardian Fee (spectators who are supervising children)	1.50	1.50	0.00	0.00
Junior Group Lesson	36.90	37.60	0.70	1.90
Bonus Concessionary				
Skate general session (off peak)	2.25	2.25	0.00	0.00
Skate general session (Peak)	2.50	2.50	0.00	0.00
Tea Time Skate (Off peak)	2.25	2.25	0.00	0.00
Tea Time Skate (Peak)	2.50	2.50	0.00	0.00
Skate Disco Session (Off peak)	2.25	2.25	0.00	0.00
Skate Disco Session (Peak)	2.50	2.50	0.00	0.00
Skate Training 1	2.10	2.10	0.00	0.00
Skate Training 2	2.10	2.10	0.00	0.00
Golden Blades (over 50)	2.10	2.10	0.00	0.00
Guardian Fee (spectators who are supervising children)	2.10	2.10	0.00	0.00
OTHER CHARGES (per session)				
Adult				
Aqua Natal	9.90	10.10	0.20	2.02
Physical Assessment	24.30	24.80	0.50	2.06
Body Fat Analysis	13.90	14.20	0.30	2.16
Aerobic Capacity Analysis	13.90	14.20	0.30	2.16
Fi-tech cholesterol test	13.90	14.20	0.30	2.16
GP Referral Sessions	2.20	2.20	0.00	0.00
GP Referral Sessions (Consultation 1)	6.90	7.00	0.10	1.45
Choice & Active				
Aqua Natal	8.70	8.90	0.20	2.30
Physical Assessment	13.30	13.60	0.30	2.26
Body Fat Analysis	7.20	7.30	0.10	1.39
Aerobic Capacity Analysis	7.20	7.30	0.10	1.39
Fi-tech cholesterol test	6.20	6.30	0.10	1.61
GP Referral Sessions	1.40	1.40	0.00	0.00
GP Referral Sessions (Consultation 1)	6.20	6.30	0.10	1.61
U17 / 66+ / Student				
Aqua Natal	8.70	8.90	0.20	2.30
Physical Assessment	13.60	13.90	0.30	2.21
Body Fat Analysis	7.90	8.00	0.10	1.27
Aerobic Capacity Analysis	7.90	8.00	0.10	1.27
Fi-tech cholesterol test	6.20	6.30	0.10	1.61
GP Referral Sessions	1.40	1.40	0.00	0.00
GP Referral Sessions (Consultation 1)	6.20	6.30	0.10	1.61
Bonus Concessionary Membership				
Aqua Natal	4.60	4.70	0.10	2.17
Physical Assessment	7.20	7.30	0.10	1.39
Body Fat Analysis	3.90	4.00	0.10	2.56
Aerobic Capacity Analysis	3.90	4.00	0.10	2.56
Fi-tech cholesterol test	3.90	4.00	0.10	2.56
GP Referral Sessions	1.40	1.40	0.00	0.00
GP Referral Sessions (Consultation 1)	6.20	6.30	0.10	1.61

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
SWIMMING LESSONS				
Adult				
Adult Swim Lessons (Per hour)	13.60	13.90	0.30	2.21
Adult Private Swim Lessons (Per half hour 1:1)	23.70	24.20	0.50	2.11
Adult Private Swim Lessons (Per half hour 1:2)	37.60	38.40	0.80	2.13
Choice, Active & Aqua				
Junior Swim Lessons (Per half hour)	6.70	6.80	0.10	1.49
Adult Swim Lessons (Per hour)	12.40	12.60	0.20	1.61
U17 / 66+ / Student				
Junior Swim Lessons (Per half hour)	6.70	6.80	0.10	1.49
Private Swim Lessons (Per half hour 1:1)	22.70	23.20	0.50	2.20
Private Swim Lessons (Per half hour 1:2)	22.70	23.20	0.50	2.20
Adult Swim Lessons (Per hour)	10.00	10.20	0.20	2.00
Bonus Slice				
Junior Swim Lessons (Per half hour)	3.90	4.00	0.10	2.56
Adult Swim Lessons (Per hour)	8.00	8.20	0.20	2.50
Standard rated & inclusive of VAT				
Direct Debit Membership				
Choice Card				
Adult	48.40	49.40	1.00	2.07
Adult Corporate -10%	45.60	46.60	1.00	2.19
Concession	31.90	32.50	0.60	1.88
Couple	86.50	88.20	1.70	1.97
Family	116.40	118.70	2.30	1.98
Family Corporate	104.80	106.90	2.10	2.00
Family Flex 1+3	94.80	96.70	1.90	2.00
Family Flex 1+3 Corporate -10%	85.50	87.10	1.60	1.87
Choice Additional Child	21.10	21.50	0.40	1.90
Student Peak	38.10	38.90	0.80	2.10
Student Off Peak	31.90	32.50	0.60	1.88
Bonus Concessionary	20.10	20.50	0.40	1.99
Centre Only Adult	36.10	36.80	0.70	1.94
Active Family Corp - 10%	90.80	92.60	1.80	1.98
Swim Only				
Adult	36.10	36.80	0.70	1.94
66+	21.10	21.50	0.40	1.90
Under 17	21.10	21.50	0.40	1.90
Family	73.10	74.60	1.50	2.05
Adult Rink				
Skate Training	58.70	59.90	1.20	2.04
Choice plus skate training	84.85	86.60	1.75	2.06
Junior Rink				
Skate Training	44.30	45.20	0.90	2.03
Choice plus skate training	56.70	57.80	1.10	1.94
Annual Card				
Choice Card				
Adult 12 months for 11	555.20	566.30	11.10	2.00
Couple 12 months for 11	951.70	971.00	19.30	2.03
Family 12 months (2 adults + 2 children)	1283.30	1308.90	25.60	1.99
Family 12 months for 11 (1 adult + 3 children)	1042.40	1063.20	20.80	2.00
Concession 12 months for 11	351.20	358.20	7.00	1.99
Student 9 months for 8 - Peak	304.90	311.00	6.10	2.00
Student 9 months for 8 - Off Peak	255.40	260.50	5.10	2.00
Swim Only				
Adult 12 months for 11	396.60	404.60	8.00	2.02
66+ 12 months for 11	232.60	237.20	4.60	1.98
Under 17 12 months for 11	232.60	237.20	4.60	1.98
Family 12 months for 11	804.40	820.50	16.10	2.00
Adult (Hinksey)	205.00	209.10	4.10	2.00
66+ / under 17 (Hinksey)	105.90	108.00	2.10	1.98
Family (Hinksey)	396.60	404.50	7.90	1.99

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Skate				
Adult Choice Plus 12 months for 11	912.10	930.30	18.20	2.00
Junior Rink Plus Annual 12 months for 11	605.00	617.10	12.10	2.00
Other Cards				
Adult Centre only	36.10	36.80	0.70	1.94
Choice				
Bolt on Adult	32.50	33.10	0.60	1.85
Bolt on Child	23.10	23.50	0.40	1.73
Student	12.40	12.60	0.20	1.61
Bonus				
Adult	3.00	3.00	0.00	0.00
Dependent	1.00	1.00	0.00	0.00
Skate Training				
Adult	58.70	59.90	1.20	2.04
Child	44.30	45.80	1.50	3.39
Elite Skate Training DD Junior	89.60	91.40	1.80	2.01
Adult Choice plus Skate Training	84.80	86.50	1.70	2.00
Junior Rink plus Skate Training	56.70	57.80	1.10	1.94
Staff				
Family	51.50	52.50	1.00	1.94
Individual wet & dry	36.10	36.80	0.70	1.94
Individual dry	25.80	26.30	0.50	1.94
Swim School Direct Debit	57.20			
Adult	31.00	58.30	27.30	88.06
Child	41.20	31.60	(9.60)	(23.30)
66+	21.70	42.00	20.30	93.55
Bonus		22.10	22.10	#DIV/0!
Reward (booking card)				
Offered as a free loyalty card by Fusion	0.00	0.00	N/A	N/A
Sport Pitches (per match unless other wise stated)				
Cricket				
Grass wicket - weekend & bank holidays (Cutteslowe & Horspath 1)	63.80	65.00	1.20	1.88
Grass wicket - weekdays (Cutteslowe & Horspath 1)	49.00	50.50	1.50	3.06
Football				
Adults				
Full Size Pitch weekend & Bank holidays	44.80	46.00	1.20	2.68
Full Size Pitch weekend & Bank holidays 10 game booking - No VAT *	373.30	383.30	10.00	2.68
Full Size Pitch weekdays	34.50	35.50	1.00	2.90
Full Size Pitch weekdays 10 game - No VAT	287.50	295.80	8.30	2.89
Under 17's				
Full Size Pitch weekend & Bank holidays	23.00	23.70	0.70	3.04
Full Size Pitch weekend 10 game booking - No VAT	191.70	197.50	5.80	3.03
Full Size Pitch weekdays	17.70	18.20	0.50	2.82
Full Size Pitch weekdays 10 game - No VAT	147.50	151.60	4.10	2.78
Under 11's				
Mini football	15.50	15.90	0.40	2.58
Mini football 10 game - No VAT	129.00	132.50	3.50	2.71
Court Place Farm Stadium inc changing rooms	130.00	130.00	0.00	0.00
Court Place Farm Stadium floodlights	43.80	43.80	0.00	0.00
Floodlit 5 a side (East Oxford) per hour	43.80	43.80	0.00	0.00
Other Charges				
Baseball	53.30	54.80	1.50	2.81
Rugby	44.50	45.80	1.30	2.92
Athletics Adult				
		Set by Oxford City Athletics Club (OCAC)		
OCAC Member Athletics Adult		Set by OCAC		
OCAC Member Athletics Adult - 12 week pass		Set by OCAC		
Athletics Junior		Set by OCAC		
OCAC Member Athletics Junior		Set by OCAC		
OCAC Member Athletics Junior - 12 week pass		Set by OCAC		
Athletics Match (senior)		Set by OCAC		
Athletics Match (junior)		Set by OCAC		
Athletics track centre with lights		Set by OCAC		

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Pavilions/Changing rooms				
Standard rate (whole building) per hour	52.00	53.60	1.60	3.08
Standard rate (whole building) Day Rate for up to 10 hours	410.00	422.00	12.00	2.93
Changing Rooms Community rate (sports clubs, charities, community and resident associations)	21.90	22.50	0.60	2.74
Concessionary Rate (including U17's)	11.60	11.90	0.30	2.59
Under 11's	5.70	5.90	0.20	3.51
Adults 10 game booking - No VAT *	182.50	188.00	5.50	3.01
Concessionary Rate (including U17's) 10 game booking - No VAT *	96.70	99.60	2.90	3.00
Under 11's 10 game booking - No VAT *	47.50	48.90	1.40	2.95
Summer Activities				
Peak Charges				
Tennis Court Hire - Adult	7.00	7.00	0.00	0.00
Tennis Court Hire - U17's concessionary rate	3.50	4.00	0.50	14.29
Off Peak Charges				
Tennis Court Hire - Adult	5.00	5.00	0.00	0.00
Tennis Court Hire - U17's concessionary rate	3.00	3.50	0.50	16.67
Floodlit Courts				
Tennis Court Hire Floodlit - Adult	8.00	8.00	0.00	0.00
Tennis Court Hire Floodlit - Concessions	5.00	5.00	0.00	0.00
Bowls Adult	2.80	3.00	0.20	7.14
Bowls Conc.	1.45	1.50	0.05	3.45
Bowls Bonus Slice	1.35	1.40	0.05	3.70
Putting Adult	2.80	3.00	0.20	7.14
Putting Conc.	1.45	1.50	0.05	3.45
Putting Bonus	1.45	1.50	0.05	3.45
Putting Family Rate	5.90	6.00	0.10	1.69
Equipment Hire Bowls	1.35	1.40	0.05	3.70
Equipment Hire Tennis	1.35	1.40	0.05	3.70
Equipment Hire Putting	1.35	1.40	0.05	3.70
Sales lost tennis ball	1.35	1.40	0.05	3.70
Sales lost golf ball	1.35	1.40	0.05	3.70
Crazy Golf (Cutteslow)				
Family Ticket including golf club hire	15.80	16.00	0.20	1.27
Single Adult	6.30	6.50	0.20	3.17
Single Child	4.20	4.30	0.10	2.38
Club and ball hire	1.30	1.40	0.10	7.69
Mini Golf (Florence Park and Bury Knowle)				
Family Ticket including hire of clubs and balls	8.10	8.10	0.00	0.00
Single Adult	4.10	4.10	0.00	0.00
Single Child	2.00	2.00	0.00	0.00
Club and ball hire	1.30	1.30	0.00	0.00
Annual Club Charges				
Bowls				
Per Green (7 days a week) per season	2,735.00	2,817.00	82.00	3.00
Tennis				
Hard Court per season	2,315.00	2,384.00	69.00	2.98
Grass Court per season	2,625.00	2,704.00	79.00	3.01
Hard Court (floodlit) per season	2,735.00	2,817.00	82.00	3.00
Equipment Provided and Prices				
Goal Nets (set)	78.30	78.30	0.00	0.00
Corner Posts (each)	11.40	11.40	0.00	0.00
Corner Flags (each)	6.20	6.20	0.00	0.00
Net Pegs (each)	1.00	1.00	0.00	0.00
Soft Broom	13.40	13.40	0.00	0.00
Dust Pan & Brush	13.40	13.40	0.00	0.00
Dust Bin (each)	22.30	22.30	0.00	0.00
Other Charges				
Use of wrong pitch	50.00	50.00	0.00	0.00
Cost for over running per 10 minutes	8.30	8.30	0.00	0.00

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Community Centres Fees and Charges				
Charges per hour session unless stated				
Tier 1 is Standard rate				
Tier 2 is Discounted community rate				
East Oxford Games Hall - hire of games hall	18.00	18.50	0.50	2.78
East Oxford Games Hall - hire of 10 sessions in advance (per session)	15.50	15.90	0.40	2.58
East Oxford Games Hall - Badminton court hire (new arrangement)	8.00	8.20	0.20	2.50
Rose Hill Community Centre - Bill Buckingham Ballroom tier 1 (standard)	42.00	42.00	0.00	0.00
Rose Hill Community Centre - Bill Buckingham Ballroom tier 2 (community)	27.00	28.00	1.00	3.70
Rose Hill Community Centre - Norman Brown 1 tier 1 (standard)	21.40	21.60	0.20	0.93
Rose Hill Community Centre - Norman Brown 1 tier 2 (community)	16.50	16.60	0.10	0.61
Rose Hill Community Centre - Norman Brown 2 tier 1 (standard)	17.00	17.20	0.20	1.18
Rose Hill Community Centre - Norman Brown 2 tier 2 (community)	11.20	11.40	0.20	1.79
Rose Hill Community Centre - Norman Brown 1&2 tier 1 (standard)	38.50	38.80	0.30	0.78
Rose Hill Community Centre - Norman Brown 1&2 tier 2 (community)	27.80	28.00	0.20	0.72
Rose Hill Community Centre - Youth 1 (hall) tier 1(standard)	24.00	25.00	1.00	4.17
Rose Hill Community Centre - Youth 1 (hall) tier 2 (community)	18.00	18.40	0.40	2.22
Rose Hill Community Centre - Youth 2 (chill out) tier 1 (standard)	15.20	15.20	0.00	0.00
Rose Hill Community Centre - Youth 2 (chill out) tier 2 (community)	10.40	10.40	0.00	0.00
Pavilion Hire (3hours- 2x changing rooms only)	18.00	18.40	0.40	2.22
Rose Hill Community Centre - Gym - CASH MONTH adult + Classes	30.00	30.00	0.00	0.00
Rose Hill Community Centre - Gym - monthly DD adult + Classes	24.00	24.00	0.00	0.00
Rose Hill Community Centre - Gym and classes - CASH MONTH DD junior/65+	20.00	20.00	0.00	0.00
Rose Hill Community Centre - Gym only- monthly DD adult	15.00	15.00	0.00	0.00
Rose Hill Community Centre - Gym and classes - CASH MONTH DD junior/65+ (NEW MEMBERSHIP TYPE)	20.00	20.00	0.00	0.00
Rose Hill Community Centre - Gym and classes - monthly DD junior/65+	15.00	15.00	0.00	0.00
Rose Hill Community Centre - Gym only - CASH MONTH junior/65+ concession	15.00	15.00	0.00	0.00
Rose Hill Community Centre - Gym only - monthly DD junior/65+ concession	10.00	10.00	0.00	0.00
Rose Hill Community Centre - Gym and classes - Family - CASH MONTH	66.00	66.00	0.00	0.00
Rose Hill Community Centre - Gym and classes - Family - monthly DD	61.00	61.00	0.00	0.00
NEW: Rose Hill Community Centre - Gym only- Family - CASH MONTH concession				
	46.00	46.00	0.00	0.00
Rose Hill Community Centre - Gym only- Family - monthly DD concession	40.00	40.00	0.00	0.00
Rose Hill Community Centre - Gym - Adult casual	6.00	6.00	0.00	0.00
Rose Hill Community Centre - Gym Junior	3.70	3.70	0.00	0.00
Blackbird Leys Community Centre - Jack Argent Room tier 1 (standard)	16.40	17.00	0.60	3.66
Blackbird Leys Community Centre - Jack Argent tier 2 (community)	10.20	10.60	0.40	3.92
Blackbird Leys Community Centre - Meeting room tier 1 (standard)	10.60	11.00	0.40	3.77
Blackbird Leys Community Centre - Meeting room tier 2 (community)	6.00	6.20	0.20	3.33
Blackbird Leys Community Centre - Sports Hall tier 1 (standard)	20.00	20.60	0.60	3.00
Blackbird Leys Community Centre - Sports Hall tier 2 (community)	10.60	11.00	0.40	3.77
Blackbird Leys Community Centre - IT Suite (3hr Session)	11.40	11.80	0.40	3.51
Blackbird Leys Community Centre - Reception (Standard)	10.20	10.60	0.40	3.92
Blackbird Leys Community Centre - Reception (Community)	5.60	6.00	0.40	7.14
Jubilee Hall - Hall, meeting room, kitchen (Standard)	20.50	21.00	0.50	2.44
Jubilee Hall - Hall, meeting room, kitchen - (Community)	16.40	17.00	0.60	3.66
East Oxford Community Centre - Upstairs Hall weekdays - tier 2 (community)	10.60	10.80	0.20	1.89
East Oxford Community Centre - Upstairs Hall weekdays - tier 1 (standard)	11.80	12.00	0.20	1.69
East Oxford Community Centre - Upstairs Hall Eve & Wkd - tier 2 (community)	12.60	13.00	0.40	3.17
East Oxford Community Centre - Upstairs Hall Eve & Wkd - tier 1 (standard)	13.80	14.00	0.20	1.45
East Oxford Community Centre - downstairs Hall weekdays - tier 2 (community)	10.60	10.80	0.20	1.89
East Oxford Community Centre - downstairs Hall weekdays - tier 1 (standard)	11.80	12.00	0.20	1.69
East Oxford Community Centre - downstairs Hall Eve & Wkd - tier 2 (community)	12.80	13.00	0.20	1.56
East Oxford Community Centre - downstairs Hall Eve & Wkd - tier 1 (standard)	13.80	14.00	0.20	1.45
East Oxford Community Centre - Lounge weekdays - tier 2 (community)	9.60	9.80	0.20	2.08
East Oxford Community Centre - Lounge weekdays - tier 1 (standard)	10.60	10.80	0.20	1.89
East Oxford Community Centre - Lounge Eve & Wkd - tier 2 (community)	11.80	12.00	0.20	1.69
East Oxford Community Centre - Lounge Eve & Wkd - tier 1 (standard)	12.80	13.00	0.20	1.56
East Oxford Community Centre - Kitchen weekdays -	10.80	11.00	0.20	1.85
East Oxford Community Centre - Kitchen weekdays - over 3 hours	26.00	26.60	0.60	2.31
East Oxford Community Centre - Kitchen weekdays - over 5 hours	37.50	40.00	2.50	6.67
East Oxford Community Centre - Kitchen Eve & Wkd -	13.00	13.40	0.40	3.08
East Oxford Community Centre - Kitchen Eve & Wkd - over 3 hrs	31.00	32.00	1.00	3.23
East Oxford Community Centre - Kitchen Eve & Wkd - over 5 hrs	49.00	50.00	1.00	2.04
East Oxford Community Centre - Hall, Kitchen & Lounge (tier 2) evening events fri /	87.00	90.00	3.00	3.45
East Oxford Community Centre - Hall, Kitchen & Lounge (tier 2) evening events fri /	107.00	115.00	8.00	7.48
East Oxford Community Centre - Hall, Kitchen & Lounge (tier 1) evening events fri /				
sat 5 hrs	138.00	145.00	7.00	5.07
East Oxford Community Centre - Hall, Kitchen & Lounge (tier 1) evening events fri /				
sat 5 hrs	167.00	175.00	8.00	4.79

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Events Charges				
Application fee (none refundable)				
All Event Applications	20.00	20.50	0.50	2.50
1. City Centre				
Oxford based Charity and/or Community Events (per day)				
Small	250.00	255.00	5.00	2.00
Medium	500.00	510.00	10.00	2.00
Large	1,500.00	1,530.00	30.00	2.00
Extra-Large	4,000.00	4,080.00	80.00	2.00
Bond Payable £250 - £1,500				
National Charity Events (per day)				
Small	500.00	510.00	10.00	2.00
Medium	1,000.00	1,020.00	20.00	2.00
Large	1,500.00	1,530.00	30.00	2.00
Extra-Large	4,000.00	4,080.00	80.00	2.00
Bond Payable £250 - £1,500				
Bonn Square - use of power/electricity per day				
Refundable Bond for key for using power in Bonn Square £500	25 - 75	25 - 75		
Commercial Events				
1. City Centre - Bonn Sq, Broad St, Gloucester Green & other city locations (per day)				
Small	1,000.00	1,020.00	20.00	2.00
Medium	2,000.00	2,040.00	40.00	2.00
Large	4,000.00	4,080.00	80.00	2.00
Extra Large	6,000.00	6,120.00	120.00	2.00
Bond Payable £250 - £1,500				
2. City Centre Markets				
weekday	750.00	765.00	15.00	2.00
weekend	1,000.00	1,020.00	20.00	2.00
Bond Payable £500 - £1,500				
Parks and Green Spaces				
Premium parks - South Park, Cutteslowe Park, Oxpens Meadow				
Local Charity & Local Community Events (per day)				
Small	500.00	510.00	10.00	2.00
Medium	1,000.00	1,020.00	20.00	2.00
Large	1,500.00	1,530.00	30.00	2.00
Extra-Large	4,000.00	4,080.00	80.00	2.00
Bond Payable £250 - £1,500				
National Charity Event (per day)				
Small	500.00	510.00	10.00	2.00
Medium	1,000.00	1,020.00	20.00	2.00
Large	1,500.00	1,530.00	30.00	2.00
Extra-Large	4,000.00	4,080.00	80.00	2.00
Bond Payable £250 - £1,500				
Commercial Events (per day)				
Small	1,000.00	1,020.00	20.00	2.00
Medium	2,000.00	2,040.00	40.00	2.00
Large	4,000.00	4,080.00	80.00	2.00
Extra-Large	6,000.00	6,120.00	120.00	2.00
Bond Payable £500 - £2,500				
City Parks (per day)				
Local Charity & Local Community Events (per day)				
Small	250.00	255.00	5.00	2.00
Medium	500.00	510.00	10.00	2.00
Large	1,500.00	1,530.00	30.00	2.00
Extra-Large	2,000.00	2,040.00	40.00	2.00
Bond Payable £250 - £1,500				
National Charity Event (per day)				
Small	500.00	510.00	10.00	2.00
Medium	100.00	102.00	2.00	2.00
Large	1,500.00	1,530.00	30.00	2.00
Extra-Large	2,000.00	2,040.00	40.00	2.00
Bond Payable £250 - £1,500				
Commercial Events (per day)				
Small	1,000.00	1,020.00	20.00	2.00
Medium	1,500.00	1,530.00	30.00	2.00
Large	2,000.00	2,040.00	40.00	2.00
Extra-Large	4,000.00	4,080.00	80.00	2.00
Bond Payable £500 - £2,500				

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Neighbourhood Parks (per day)				
Local Charity & Local Community Events (per day)				
Small	250.00	255.00	5.00	2.00
Medium	500.00	510.00	10.00	2.00
Large	750.00	765.00	15.00	2.00
Extra-Large	1,000.00	1,020.00	20.00	2.00
Bond Payable £250 - £1,500				
National Charity Event (per day)				
Small	250.00	255.00	5.00	2.00
Medium	500.00	510.00	10.00	2.00
Large	750.00	765.00	15.00	2.00
Extra-Large	1,000.00	1,020.00	20.00	2.00
Bond Payable £250 - £1,500				
Commercial Events (per day)				
Small	1,000.00	1,020.00	20.00	2.00
Medium	1,500.00	1,530.00	30.00	2.00
Large	2,500.00	2,550.00	50.00	2.00
Extra-Large	4,000.00	4,080.00	80.00	2.00
Bond Payable £250 - £1,500				
Local Parks (per day)				
Local Charity & Local Community Events (per day)				
Small	250.00	255.00	5.00	2.00
Medium	500.00	510.00	10.00	2.00
Large	750.00	765.00	15.00	2.00
Bond Payable £250 - £1,500				
National Charity Event (per day)				
Small	400.00	408.00	8.00	2.00
Medium	750.00	765.00	15.00	2.00
Large	1,200.00	1,225.00	25.00	2.08
Bond Payable £250 - £1,500				
Commercial Events (per day)				
Small	1,000.00	1,020.00	20.00	2.00
Medium	1,500.00	1,530.00	30.00	2.00
Large	2,000.00	2,040.00	40.00	2.00
Bond Payable £500 - £1,500				
Other events / Activities taking place in Parks & Green Spaces				
Sports Tournaments & associated events				
Bond Payable £250 - £1,500	100 - 5000	100 - 5000		
Funfairs & Circuses				
up to 10 rides/units	1,000.00	1,020.00	20.00	2.00
10 to 20 rides/units	1,500.00	1,530.00	30.00	2.00
Bond Payable £1,000 - £2,500				
Promotions/Marketing in the city				
Full Day	1000 - 4000	1000 - 4000		
Bond Payable £250 - £1,500				
Site visits - Park Rangers				
	75.00	77.00	2.00	2.67
Use of existing Premises Licence (500-4999 people)				
Commercial	250.00	255.00	5.00	2.00
Local Charity & Community	50.00	51.00	1.00	2.00
Late application/submission fee if timescales/deadlines not met				
	75 - 500	75 - 500		
Late Application Fee - fewer than 8 weeks before the event for a small event or 3 months before the event for a medium size event or 6 months before the event for a large or extra large event				
	double hire fee	double hire fee		
Some events that are deemed to have significant cultural and communal benefit that take place in regeneration areas may be eligible for our policy for free use of parks in those regeneration areas for priority groups				

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
South Park - Large Sized Events (over 499 people)				
Application Fee: non-refundable - Commercial	100.00	102.00	2.00	2.00
Application Fee: non-refundable - Local Community & Local Charity	100.00	102.00	2.00	2.00
Application Fee: National Charity	100.00	102.00	2.00	2.00
Non-operational days on site - e.g. for set up/set down - 50% of the venue hire day rate per day				
Fee for vehicle to remain on site during the event and/or after set up				
Per Car/Small vehicle	50.00	51.00	1.00	2.00
Van/Luton	100.00	102.00	2.00	2.00
Per 7.5 tonne truck/cherry picker	150.00	153.00	3.00	2.00
Cancellation fee	50-100% of hire fee	50-100% of hire fee		
Filming - Commercial				
Application Processing Fee	75 - 250	75 - 250		
1. Half Day (4 hours or less)				
Small	375.00	383.00	8.00	2.13
Medium	625.00	638.00	13.00	2.08
Large	1,250.00	1,275.00	25.00	2.00
Bond Payable £250 - £1,500				
2. Full Day				
Small	750.00	765.00	15.00	2.00
Medium	1,250.00	1,275.00	25.00	2.00
Large	2,500.00	2,550.00	50.00	2.00
Bond Payable £250 - £1,500				
Photography / GV's				
half day	500.00	510.00	10.00	2.00
full day	1,000.00	1,020.00	20.00	2.00
Filming - Promotion / Marketing				
1. Half Day				
Small	375.00	383.00	8.00	2.13
Medium	625.00	638.00	13.00	2.08
Large	1,250.00	1,275.00	25.00	2.00
Bond Payable £250 - £1,000				
2. Full Day				
Small	750.00	765.00	15.00	2.00
Medium	1,250.00	1,275.00	25.00	2.00
Large	2,500.00	2,550.00	50.00	2.00
Bond Payable £250 - £1,500				
Photography / GV's				
half day	500.00	510.00	10.00	2.00
full day	1,000.00	1,020.00	20.00	2.00
Filming - Education/Documentary/Non Commercial				
1. Half Day				
Small	100.00	102.00	2.00	2.00
Medium	250.00	255.00	5.00	2.00
Large	500.00	510.00	10.00	2.00
Bond Payable £250 - £1,000				
2. Full Day				
Small	250.00	255.00	5.00	2.00
Medium	500.00	510.00	10.00	2.00
Large	750.00	765.00	15.00	2.00
Bond Payable £250 - £1,500				
Photography / GV's				
half day	250.00	255.00	5.00	2.00
full day	500.00	510.00	10.00	2.00

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Filming - Student				
1. Half Day				
Small	100.00	102.00	2.00	2.00
Medium	250.00	255.00	5.00	2.00
Bond Payable £250 - £500				
2. Full Day				
Small	250.00	255.00	5.00	2.00
Medium	500.00	510.00	10.00	2.00
Bond Payable £250 - £500				
Photography / GV's				
half day	250.00	255.00	5.00	2.00
full day	500.00	510.00	10.00	2.00
Additional charges for filming				
Vehicle Fee				
Car / Small vehicle - each	50.00	51.00	1.00	2.00
Van / Luton - each	100.00	102.00	2.00	2.00
7.5 ton Truck - each	150.00	153.00	3.00	2.00
Cherry Pucker - each	150.00	153.00	3.00	2.00
Site visits - per hour	75.00	77.00	2.00	2.67
Cancellation fee	50 - 100% of filming fee	50 - 100% of filming fee		
Late Application Fee	double filming fee	double filming fee		
Road Closures				
Commercial Event Road Closures- Events (under 500 people)	105.00	107.00	2.00	1.90
Commercial Event Road Closures- Market and Street Fairs	255.00	260.00	5.00	1.96
Commercial Event Road Closures- Events (500 or more people)	305.00	311.00	6.00	1.97
Road closure with no commercial element inc street parties	16.00	16.30	0.30	1.88
St Giles Fair Tolls - reasonable charges to be set by Head of Community Services				
	Increase all by 5%	Increase all by 5%		
Events & Culture notes:				
For Filming requests with less than 7 days notice, all charges will be doubled				
Some filming activities which are deemed to have a significant benefit to the city may be eligible for a discount, which will be discussed with the Events Officer in advance				
Small Event: 0-100 people				
Medium Event: 100-499 people				
Large Event: 500-4999 people				
Extra Large Event: 5000+ people				
Extra-Extra Large Event: 20,000+ people				
Filming (small): crew size 1-5 people				
Filming (medium): crew size 6-11 people				
Filming (large): crew size 12 + people				
Town Hall Charges				
Room Charges - Commercial Rates				
<i>(Hourly rate shown. Bookings must be for a minimum of 2 hours)</i>				
Main Hall	260.00	260.00	0.00	0.00
Assembly Room	160.00	160.00	0.00	0.00
Old Library	160.00	160.00	0.00	0.00
Long Room	90.00	90.00	0.00	0.00
Meeting Rooms	75.00	75.00	0.00	0.00
Room Charges - Community/Charity Rates				
<i>(Hourly rate shown. Bookings must be for a minimum of 2 hours)</i>				
Main Hall	130.00	130.00	0.00	0.00
Assembly Room	80.00	80.00	0.00	0.00
Old Library	80.00	80.00	0.00	0.00
Long Room	45.00	45.00	0.00	0.00
Meeting Rooms	37.50	37.50	0.00	0.00

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Social Events Packages				
Civil Ceremonies (Inclusive of VAT)				
(Based on 2 hours room hire, with one hour prior to the ceremony start time and one hour after)				
Main Hall	780.00	780.00	0.00	0.00
Assembly Room/Old Library	630.00	630.00	0.00	0.00
Court Room	510.00	510.00	0.00	0.00
St Aldate's Room	330.00	330.00	0.00	0.00
Wedding Receptions (per hour inclusive of VAT)				
Main Hall	300.00	300.00	0.00	0.00
Assembly Room/Old Library	180.00	180.00	0.00	0.00
St Aldate's Room	180.00	180.00	0.00	0.00
Discounts				
Social Event Off - Peak Monday/Tuesday only				
Concessionary Meetings				
Preparation, Clearance or Rehearsal				
6 hours or more consecutive at the standard price				
Agency Commission room hire fees (maximum)	15%	15%		
Royalties - based on total box office sales,				
Classical Concerts	4.80%	4.80%		
Pop Concerts	3%	3%		
Variety Performances	2%	2%		
All other events including music, films, video, DVD films or promotional events	9%	9%		
Box Office				
Minimum fee of £25 or 10% of sales (whichever is greater)	13%	13%		
Technical Facilities				
Data Projector	50.00	50.00	0.00	0.00
Main Hall Projector & Screen	150.00	150.00	0.00	0.00
Flipchart, pad & pens (inc. in DDR)	15.00	15.00	0.00	0.00
Laptop computer (internal use only)	55.00	55.00	0.00	0.00
Lectern – table	FOC	FOC		
Lectern – free standing	FOC	FOC		
Long Room - AV Equipment	55.00	55.00	0.00	0.00
PA system (Main Hall)	100.00	100.00	0.00	0.00
Large Screen	55.00	55.00	0.00	0.00
Small pop up screen	27.50	27.50	0.00	0.00
Stage extension - Small	400.00	400.00	0.00	0.00
Stage extension - Large	400.00	400.00	0.00	0.00
Musical Equipment				
Organ – Events	110.00	110.00	0.00	0.00
Organ – rehearsal/practice (per hour)	13.50	13.50	0.00	0.00
Piano – events	75.00	75.00	0.00	0.00
Piano – rehearsal/practice (per hour)	13.50	13.50	0.00	0.00
License Holders & Door Supervisors				
Door Supervisors (per hr per Supervisor)	At Cost	At Cost		
Internal Charges				
Small meeting room hire Mon-Fri (8am-5pm extended to 10pm on selected weekdays)				
	FOC	FOC		
Cancellation less than 72 hrs before	50%	50%	0.00	0.00
Catering Charges				
Kitchen Hire per head (minimum 100)	4.00	4.00	0.00	0.00
Servery Hire Only (per day)	65.00	65.00	0.00	0.00
Distribution of Free Printed Matter				
Non Static - Annual Consent	400.00	400.00	0.00	0.00
Non Static - Monthly consent	100.00	100.00	0.00	0.00
Static Annual Consent	200.00	200.00	0.00	0.00
Non-profit and community organisations				
	50.00	50.00	0.00	0.00
Replacement badge	25.00	25.00	0.00	0.00

Housing Revenue Account Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
<u>Exempt from VAT</u>				
Other charges				
Sheltered Guest Room Hire per night	20.00	20.30	0.30	1.50
<u>Standard rated & exclusive of VAT</u>				
Other charges				
ASSA Key	27.00	30.00	3.00	11.11
Controlled Entry Key Fob	27.00	30.00	3.00	11.11
Residential Leasehold Solicitor Questionnaire Fee	275.00	275.00	0.00	0.00
Futher Requests beyond standard Leasehold Property Forms	110.00	110.00	0.00	0.00
<u>Exempt from VAT (before discounts)</u>				
Garage with in curtiledge	16.27	16.27	0.00	0.00
Replacement lost/damaged resident parking permit	18.00	20.00	2.00	11.11

Oxford Direct Services Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Garden Waste Charges				
Outside Scope for VAT				
Garden Waste Bags Pack 10	35.50	38.50	3.00	8.45
Garden Waste Bags Pack 20	51.00	57.00	6.00	11.76
Concessionary rate for Garden Waste Bags/Bin	0.00	45.00	45.00	New charge
Bulky Waste Charges				
Outside Scope for VAT				
Bulky household waste collection (excluding large electrical or white goods)	n/a	20.00	n/a	New charge
Large electrical or white goods (per item)	n/a	30.00	n/a	New charge
Concessionary rate at 50%	n/a	£10- £15	n/a	New charge
Car Parks Charges				
Standard rated & inclusive of VAT				
City Centre Car Parks				
Oxpens Car Park				
Monday to Friday, & Sundays (08:00 - 20:00)				
0 - 1 Hours	3.00	3.00	0.00	0.00
1 to 2 Hours	4.00	4.00	0.00	0.00
2 to 3 Hours	5.00	5.00	0.00	0.00
3 to 4 Hours	7.00	7.00	0.00	0.00
4 to 6 Hours	9.00	9.00	0.00	0.00
6 to 8 Hours	18.00	18.00	0.00	0.00
8+ Hours	25.00	25.00	0.00	0.00
All other times	3.00	3.00	0.00	0.00
Saturdays (08:00 - 20:00)				
0 - 1 Hours	3.10	3.10	0.00	0.00
1 to 2 Hours	5.20	5.20	0.00	0.00
2 to 3 Hours	8.00	8.00	0.00	0.00
3 to 4 Hours	10.00	10.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	22.50	22.50	0.00	0.00
8+ Hours	28.60	28.60	0.00	0.00
All other times	3.00	3.00	0.00	0.00
Worcester Street Car Park				
Monday to Friday, & Sundays (08:00 - 20:00)				
0 - 1 Hours	4.00	4.00	0.00	0.00
1 to 2 Hours	6.00	6.00	0.00	0.00
2 to 3 Hours	9.00	9.00	0.00	0.00
3 to 4 Hours	11.50	11.50	0.00	0.00
4 to 6 Hours	18.00	18.00	0.00	0.00
6 to 8 Hours	28.00	28.00	0.00	0.00
8+ Hours	35.00	35.00	0.00	0.00
All other times	4.00	4.00	0.00	0.00
Saturdays (08:00 - 20:00)				
0 - 1 Hours	4.50	4.50	0.00	0.00
1 to 2 Hours	7.30	7.30	0.00	0.00
2 to 3 Hours	10.00	10.00	0.00	0.00
3 to 4 Hours	12.50	12.50	0.00	0.00
4 to 6 Hours	20.00	20.00	0.00	0.00
6 to 8 Hours	30.00	30.00	0.00	0.00
8+ Hours	35.00	35.00	0.00	0.00
All other times	4.50	4.50	0.00	0.00
Gloucester Green Car Park				
Monday to Friday, & Sundays (08:00 - 20:00)				
0 - 1 Hours	4.00	4.00	0.00	0.00
1 to 2 Hours	6.00	6.00	0.00	0.00
2 to 3 Hours	9.00	9.00	0.00	0.00
3 to 4 Hours	11.50	11.50	0.00	0.00
4 to 6 Hours	18.00	18.00	0.00	0.00
6 to 8 Hours	28.00	28.00	0.00	0.00
8+ Hours	35.00	35.00	0.00	0.00
All other times	4.00	4.00	0.00	0.00
Saturdays (08:00 - 20:00)				
0 - 1 Hours	4.50	4.50	0.00	0.00
1 to 2 Hours	7.30	7.30	0.00	0.00
2 to 3 Hours	10.00	10.00	0.00	0.00
3 to 4 Hours	12.50	12.50	0.00	0.00
4 to 6 Hours	20.00	20.00	0.00	0.00

Oxford Direct Services Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
6 to 8 Hours	30.00	30.00	0.00	0.00
8+ Hours	35.00	35.00	0.00	0.00
All other times	4.50	4.50	0.00	0.00

Oxford Direct Services Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Other Off Street Car Parks				
St Clements Car Park				
Monday to Sunday (08:00 - 20:00)				
0 - 1 Hours	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	4.00	4.00	0.00	0.00
3 to 4 Hours	7.50	7.50	0.00	0.00
4 to 6 Hours	10.50	10.50	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	20.00	20.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00
Headington Car Park				
Monday to Sunday (08:00 - 20:00)				
0 to 1 hour	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	3.50	3.50	0.00	0.00
3 to 4 Hours	6.00	6.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	15.00	15.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00
Local resident/business permit - Day charge	6.50	6.50	0.00	0.00
Note: permits will be sold in blocks of 4 weeks minimum				
Union Street Car Park				
Monday to Sunday (08:00 - 20:00)				
0 - 1 Hours	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	3.50	3.50	0.00	0.00
3 to 4 Hours	6.00	6.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	15.00	15.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00
Ferrv Pool Car Park				
Monday to Sunday (08:00 - 20:00)				
0 - 1 Hours	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	3.50	3.50	0.00	0.00
3 to 4 Hours	6.00	6.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	15.00	15.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00
Annual Permit (20:00-08:00)	120.00	120.00	0.00	0.00
St Leonards				
Monday to Sunday (08:00 - 20:00)				
0 to 1 hour	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	3.50	3.50	0.00	0.00
3 to 4 Hours	6.00	6.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	15.00	15.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00
Local resident/business permit - Day charge	6.50	6.50	0.00	0.00
Note: permits will be sold in blocks of 4 weeks minimum				
Summertown Car Park				
Monday to Sunday (08:00 - 20:00)				
0 - 1 Hours	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	3.50	3.50	0.00	0.00
3 to 4 Hours	6.00	6.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	15.00	15.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00

Oxford Direct Services Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Chargeable Parking in Selected Park Areas				
Cutteslowe Park - Harbord Road				
Monday to Sunday				
0 - 1 hour	0.80	0.80	0.00	0.00
1 - 3 hours	2.00	2.00	0.00	0.00
3 - 24 hours	3.00	3.00	0.00	0.00
Annual Permit	50.00	50.00	0.00	0.00
Note: for Park visit use only				
Alexandra Courts - Woodstock Road				
Monday to Sunday				
0 - 1 hours	1.00	1.00	0.00	0.00
1 - 3 hours	2.00	2.00	0.00	0.00
3 - 5 hours	4.00	4.00	0.00	0.00
5 - 24 hours	15.00	15.00	0.00	0.00
Annual Permit	50.00	50.00	0.00	0.00
Note: for Park visit use only				
Cutteslowe Park - A40				
Monday to Sunday				
0 - 1 hour	0.80	0.80	0.00	0.00
1 - 3 hours	2.00	2.00	0.00	0.00
3 - 24 hours	3.00	3.00	0.00	0.00
Annual Permit	50.00	50.00	0.00	0.00
Note: for Park visit use only				
Port Meadow - Walton Well Road				
Monday to Sunday				
0 - 1 hours	0.80	0.80	0.00	0.00
1 - 3 hours	2.00	2.00	0.00	0.00
3 - 5 hours	4.00	4.00	0.00	0.00
5 - 24 hours	15.00	15.00	0.00	0.00
Annual Permit	50.00	50.00	0.00	0.00
Note: for Park visit use only				
Hinksey Park - Abingdon Road				
Monday to Sunday				
0 - 1 hours	0.80	0.80	0.00	0.00
1 - 3 hours	2.00	2.00	0.00	0.00
3 - 5 hours	4.00	4.00	0.00	0.00
5 - 24 hours	15.00	15.00	0.00	0.00
Annual Permit	50.00	50.00	0.00	0.00
Note: for Park visit use only				
Park & Ride				
Redbridge, Seacourt & Peartree				
0-1 hour free	0.00	0.00	0.00	#DIV/0!
1-11 hours	2.00	2.00	0.00	0.00
11-24 hours	4.00	4.00	0.00	0.00
24-48 hours	8.00	8.00	0.00	0.00
48-72 hours	12.00	12.00	0.00	0.00
Monthly Permit	30.00	30.00	0.00	0.00
Quarterly Permit	85.00	85.00	0.00	0.00
Annual Permit	300.00	300.00	0.00	0.00
Redbridge Coach & Lorry Park				
Coach for up to 4 hours	5.00	5.00	0.00	0.00
Coach for 24 hours	10.00	10.00	0.00	0.00
Minibuses for up to 4 hours	5.00	5.00	0.00	0.00
Minibuses 4-24 Hours	12.50	12.50	0.00	0.00
Lorries for up to 4 hours	5.00	5.00	0.00	0.00
Lorries for 24 hours	10.00	10.00	0.00	0.00
Motorhomes for 24 hours	8.00	8.00	0.00	0.00

Oxford Direct Services Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Parking Penalty Charges				
Outside Scope for VAT				
For Off-Street Parking, Gloucester Green Bus Station and loading area				
Failure to display a current, valid ticket	100.00	100.00	0.00	0.00
Overstaying the expiry time of the ticket purchased	100.00	100.00	0.00	0.00
Parking in an area which is closed or not available for use	100.00	100.00	0.00	0.00
Causing an obstruction or nuisance	100.00	100.00	0.00	0.00
Parking in a manner in which the whole or part of the vehicle is outside of a marked bay	100.00	100.00	0.00	0.00
Unauthorised class of vehicle	100.00	100.00	0.00	0.00
Parking in a parking bay reserved for a specific class of vehicle	100.00	100.00	0.00	0.00
Causing a vehicle to remain in a car park when it is closed	100.00	100.00	0.00	0.00
Bus overstay layover bay in excess of 30 minutes	100.00	100.00	0.00	0.00
Bus overstay layover bay in excess of 60 minutes	100.00	100.00	0.00	0.00
Return to car park to park within 3 hours of expiry of a ticket for that car park	100.00	100.00	0.00	0.00
Recovery of a removed vehicle from any offence position	150.00	150.00	0.00	0.00
Cemeteries Fees & Charges				
Purchase of Exclusive Rights of Burial:				
Exclusive Right of Burial for 50 years in an adult grave (Resident)	1,000.00	1,030.00	30.00	3.00
Exclusive Right of Burial for 50 years in an adult grave (Non-Resident)	3,000.00	3,090.00	90.00	3.00
Exclusive Right of Burial for 50 years in a child grave (Resident)	0.00	0.00		
Exclusive Right of Burial for 50 years in a child grave (Non-Resident)	570.00	585.00	15.00	2.63
Exclusive Right of Burial for 50 years in a cremated remains plot (Resident)	420.00	430.00	10.00	2.38
Exclusive Right of Burial for 50 years in a cremated remains plot (Non-Resident)	1,260.00	1,290.00	30.00	2.38
Fee to purchase additional 25 years Exclusive Rights of Burial:				
Fee to purchase additional 25 years Exclusive Right of Burial in an adult grave	480.00	495.00	15.00	3.13
Fee to purchase additional 25 years Exclusive Right of Burial in an child's grave	145.00	150.00	5.00	3.45
Fee to purchase additional 25 years Exclusive Right of Burial in a cremated remains plot	205.00	210.00	5.00	2.44
Fee for the transfer of a Deed or Grant	80.00	85.00	5.00	6.25
Fee for Arrangement of Cremated Remains Interment	35.00	35.00	0.00	0.00
Fee for Attending Cremated Remains Interment	50.00	50.00	0.00	0.00

Oxford Direct Services Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Search Fee:				
Search Fee: General Enquiry (1-2 searches)	Nil	Nil		
Search Fee: Family History (3-5 searches)	10.00	10.00	0.00	0.00
Search Fee: Family History (5-10 searches)	20.00	20.00	0.00	0.00
To verify Deed Holder prior to burial where no Deed produced	50.00	50.00	0.00	0.00
Interments (to include boards, straps, soil disposal and removal of flowers):				
A child whose age at the time of death was less than one month (Resident)	0.00	0.00		
A child whose age at the time of death was less than one month (Non-Resident)	70.00	75.00	5.00	7.14
Interment of child at time of death was prior to 12th birthday (Resident)	0.00	0.00		
Interment of child at time of death was prior to 12th birthday (Non-Resident)	205.00	210.00	5.00	2.44
Interment of person at time of death was beyond 12th birthday in single depth grave (Resident)	700.00	720.00	20.00	2.86
Interment of person at time of death was beyond 12th birthday in single depth grave (Non-Resident)	2,100.00	2,160.00	60.00	2.86
Interment of person at time of death was beyond 12th birthday in double depth grave or to re-open grave (Resident)	600.00	620.00	20.00	3.33
Interment of person at time of death was beyond 12th birthday in double depth grave or to re-open grave (Non-Resident)	1,800.00	1,860.00	60.00	3.33
Interment of ashes in grave where Exclusive Right of Burial has been purchased (Resident)	245.00	250.00	5.00	2.04
Interment of ashes in grave where Exclusive Right of Burial has been purchased (Non-Resident)	735.00	750.00	15.00	2.04
For the interment of a foetus (less than 24 weeks gestation) in a communal grave through hospital contract (Resident)	0.00	0.00		
For the interment of a foetus (less than 24 weeks gestation) in a communal grave through hospital contract (Non-Resident)	20.00	25.00	5.00	25.00
Interment of body parts	40.00	45.00	5.00	12.50
Timber shoring for backfilling	190.00	195.00	5.00	2.63
Timber for use as wooden top covering	90.00	95.00	5.00	5.56
Casket - not metal (Resident)	1,200.00	1,235.00	35.00	2.92
Casket - not metal (Non-Resident)	3,600.00	3,705.00	105.00	2.92
Exhumation of an Adult	5,000.00	5,000.00	0.00	0.00
Exhumation of a Child	2,000.00	2,000.00	0.00	0.00
Memorials:				
The Council does not maintain or restore memorials nor is the Council responsible for the removal or replacement after an interment.				
The following rates include the description of name(s) of those interred at the time the memorial is placed.				
For the right to erect or place on a grave in respect of which the Exclusive Rights of Burial has been purchased:				
A headstone or other memorial more than 2 feet 6 inches in height up to a maximum of 3 feet 6 inches in height	235.00	240.00	5.00	2.13
A headstone, book or other memorial up to and including 2 feet 6 inches in height (including cremated remains memorials up to a maximum of 18 inches)	200.00	205.00	5.00	2.50
A headstone, flat stone, tablet book, inscribed vase or other memorial on any plot up to and including 12 inches in height	140.00	145.00	5.00	3.57
A headstone or other memorial on a child's grave not exceeding 18 inches in height	50.00	55.00	5.00	10.00
Flat cover slab 6 feet x 3 feet approximately on an adult's grave	200.00	205.00	5.00	2.50
Flat cover slab 3 feet x 1.5 feet approximately on a child's grave	100.00	105.00	5.00	5.00
Any additional inscription after the first on any memorial	120.00	125.00	5.00	4.17
Memorial Plaques 10" x 5"	40.00	45.00	5.00	12.50
Miscellaneous:				
Chapel - Use of Cemetery Chapel and organ per 30 minute period	125.00	130.00	5.00	4.00
Penalty for late arrival	60.00	60.00	0.00	0.00
Penalty for extended during	80.00	80.00	0.00	0.00
Commercial photography (per hour or part hour)	160.00	160.00	0.00	0.00
Minor filming or video recording (per hour or part hour)	280.00	280.00	0.00	0.00
Major filming (per hour or part hour)	400.00	400.00	0.00	0.00
Photocopies of Grave Section Maps (A4 per sheet)	0.50	1.00	0.50	100.00
Photocopies of Registers (A3 per sheet)	1.00	1.00	0.00	0.00
Copy of Deed document	10.00	15.00	5.00	50.00
Provision of wooden frame surround on a grave	80.00	80.00	0.00	0.00

Oxford Direct Services Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Dog Warden Services				
Return of impounded stray dog	130.00	135.00	5.00	3.85
Return of impounded stray dog (additional cost per day after first week)		18.00	18.00	New charge
Return of impounded stray where owner in receipt of prescribed benefits				
	70.00	80.00	10.00	14.29
Stray Returned Direct to Owner (without going to kennels)	27.00	28.00	1.00	3.70
Stray Returned Direct to Owner (without going to kennels) where the owner in receipt of prescribed benefits	25.75	26.50	0.75	2.91
Pest Control Services (Treatments in Domestic Premises)				
For people not in receipt of prescribed benefits:				
Rats - charge per treatment	85.00	87.50	2.50	2.94
Mice - charge per treatment	85.00	87.50	2.50	2.94
Wasps	75.00	77.50	2.50	3.33
Garden Ants (other than Pharaohs Ants)	105.00	108.00	3.00	2.86
Bedbugs - initial survey and up to 2 treatment visits (Up to standard 3 bedroom property)	360.00	380.00	20.00	5.56
Bedbugs - additional rooms	90.00	95.00	5.00	5.56
Bedbugs - additional treatment visits (Up to standard 3 bedroom property)	145.00	150.00	5.00	3.45
Moths - initial survey and 1 treatment visit (Up to standard 3 bedroom property)	105.00	108.00	3.00	2.86
Moths - additional rooms	45.00	46.50	1.50	3.33
Moths - additional treatment visits (Up to standard 3 bedroom property)	90.00	93.00	3.00	3.33
Coachroache Survey	40.00	42.00	2.00	5.00
Cockroaches - Initial treatment visit and 1 revisit	150.00	155.00	5.00	3.33
Cockroaches - additional revisits	90.00	93.00	3.00	3.33
Pharaoh ants Survey	40.00	42.00	2.00	5.00
Pharaoh ants - Initial treatment visit and 1 revisit	165.00	170.00	5.00	3.03
Pharaoh antss - additional revisits	90.00	93.00	3.00	3.33
Fleas - initial survey and 1 treatment visit (Up to standard 3 bedroom property)	105.00	108.00	3.00	2.86
Fleas - additional rooms	45.00	46.50	1.50	3.33
Fleas - additional treatment visits (Up to standard 3 bedroom property)	90.00	93.00	3.00	3.33
Squirrels - call out and treatment charge for up to three visits	2,000.00	2,100.00	100.00	5.00
Other pests where there is a public health significance - initial survey and 1 treatment visit (Up to standard 3 bedroom property)	200.00	206.00	6.00	3.00
Other pests where there is a public health significance - additional rooms	40.00	42.00	2.00	5.00
Other pests where there is a public health significance - additional treatment visits (Up to standard 3 bedroom property)	90.00	93.00	3.00	3.33
Site survey & advice	40.00	42.00	2.00	5.00
Preperation work for spray treatments (bedbugs, moths & fleas) per hour based on quotation	75.00	78.00	3.00	4.00
Heat treatment for Bed Bugs, minimum charge dependant on area	350.00	Quotation following survey		
Premium Rate for a premium service				
For people in receipt of prescribed benefits:				
Rats - charge per treatment	0.00	0.00	0.00	0.00
Mice - charge per treatment	0.00	0.00	0.00	0.00
Wasps	36.00	36.00	0.00	0.00
Garden Ants (other than Pharaohs Ants)	41.00	41.00	0.00	0.00
Bedbugs - initial survey and up to 1 treatment visit	216.00	216.00	0.00	0.00
Bedbugs - additional treatment visits	165.00	165.00	0.00	0.00
Moths - initial survey and 1 treatment visit (Up to standard 3 bedroom property)	46.00	46.00	0.00	0.00
Moths - additional treatment visits (Up to standard 3 bedroom property)	46.00	46.00	0.00	0.00
Pharaoh ants - Initial treatment visit and 3 revisit - NOTE added extra 2 revisits	82.00	82.00	0.00	0.00
Cockroaches - Initial survey, treatment visit and 1 revisit - NOTE Added additional survey visit	62.00	62.00	0.00	0.00
Fleas - initial survey and 1 treatment visit	46.00	46.00	0.00	0.00
Fleas - additional treatment visits (Up to standard 3 bedroom property)	46.00	46.00	0.00	0.00
Squirrels - call out and treatment charge for up to three visits	82.00	82.00	0.00	0.00
Other pests where there is a public health significance - initial survey and 1 treatment visit	46.35	46.35	0.00	0.00
Other pests where there is a public health significance - additional treatment visits (Up to standard 3 bedroom property)	46.00	46.00	0.00	0.00
Site survey & advice	36.00	36.00	0.00	0.00
Preparation work for spray treatments (bedbugs, moths & fleas) per hour based on quotation	72.00	72.00	0.00	0.00
Heat treatment for Bed Bugs, minimum charge dependant on area	300.00	300.00	0.00	0.00

Oxford Direct Services Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Pest Control Services (Commercial Premises)				
Rats & mice - call out and treatment charge for up to first hour	85.00	110.50	25.50	30.00
Pharaoh ants - initial survey	40.00	52.00	12.00	30.00
Pharaoh ants - initial treatment and 1 revisit	165.00	214.50	49.50	30.00
Pharaoh ants - additional revisit	90.00	117.00	27.00	30.00
Cockroaches - initial survey	40.00	52.00	12.00	30.00
Cockroaches - initial treatment and 1 revisit	150.00	195.00	45.00	30.00
Cockroaches - additional revisit	90.00	117.00	27.00	30.00
Bedbugs - initial survey and 2 treatment visits (3 bed)	360.00	468.00	108.00	30.00
Bedbugs - additional rooms	90.00	117.00	27.00	30.00
Bedbugs - additional treatments (3 bed)	145.00	188.50	43.50	30.00
Fleas - initial survey and 1 treatment (3 bed)	105.00	136.50	31.50	30.00
Foxes - we do not carry out treatment for foxes. A call out fee will be made for a visit by a pest control surveyor for site-specific advice	Quotation following survey			
Pigeons - call out and treatment charge for up to first hour	Quotation following survey			
Squirrels - call out and treatment charge for up to three visits	2,000.00	2,600.00	600.00	30.00
Wasps - call out and treatment charge	85.00	110.50	25.50	30.00
Garden Ants (other than Pharaohs Ants) - call out and treatment charge for up to first hour	105.00	136.50	31.50	30.00

Law & Governance Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Legal Services				
Copies of legal documents	Reasonable charges (minimum 25.00) to be set by Head of Law and Governance	Reasonable charges (minimum 25.00) to be set by Head of Law and Governance	n/a	
All legal transactions subject to the exceptions/ qualifications set out below:-	£175 an hour	£175 an hour	n/a	
Legal Hub Transactions				
Standard hourly rate	£100 an hour excluding VAT	£100 an hour excluding VAT	n/a	
Third party hourly rate	£175 an hour excluding VAT	£175 an hour excluding VAT	n/a	
Fixed fee	The rate agreed by the Head of Law and Governance for the particular transaction.	The rate agreed by the Head of Law and Governance for the particular transaction.	n/a	
Other Public Body or Charitable Organisation Transactions				
Standard hourly rate	£100 an hour excluding VAT	£100 an hour excluding VAT	n/a	
Fixed fee	The rate agreed by the Head of Law and Governance for the particular transaction.	The rate agreed by the Head of Law and Governance for the particular transaction.	n/a	
Property Transactions				
Lease	£1,500 minimum charge	£1,500 minimum charge	n/a	
Agreement for lease/building agreement	£800 minimum charge	£800 minimum charge	n/a	
Licence to assign/underlet/change of use/alter -	800.00	£800	0.00	0.00
Deed of variation/release	800.00	£800	0.00	0.00
Deed of grant/easement	800.00	£800	0.00	0.00
Rent deposit/AGA/guarantee	400.00	£400	0.00	0.00
Right of way licence	400.00	£400	0.00	0.00
Licence to occupy	400.00	£400	0.00	0.00
Registration(commercial)	90.00	£90	0.00	0.00
Registration (commercial unit in housing estate)	60.00	£60	0.00	0.00
Registration (residential)	50.00	£50	0.00	0.00
Registration (residential) 2 notices	75.00	£75	0.00	0.00
Registration (residential) 3 notices	100.00	£100	0.00	0.00
Sale	0.25% of property price with a minimum charge of £625	0.25% of property price with a minimum charge of £625	n/a	
Acquisition	The rate agreed by the Head of Law and Governance for the particular transaction.	The rate agreed by the Head of Law and Governance for the particular transaction.	n/a	
Committee and Members' Services				
Copies of the Constitution	25.00	25.00	0.00	0.00
Copies of agenda	Reasonable charges to be set by Head of Law and Governance	Reasonable charges to be set by Head of Law and Governance	n/a	
Inspection of background papers	Reasonable charges to be set by Head of Law and Governance	Reasonable charges to be set by Head of Law and Governance	n/a	
Research of non electronically archived minutes	Reasonable charges to be set by Head of Law and Governance	Reasonable charges to be set by Head of Law and Governance	n/a	
Electoral Services				
Hire of ballot boxes	18.00	18.00	0.00	0.00
Hire of polling screens	18.00	18.00	0.00	0.00
Certificates of Registration (for current register)	10.00	10.00	0.00	0.00
Certificates of Registration (for historic registers at same address)	20.00	20.00	0.00	0.00
Certificates of Registration (for historic registers at different addresses)	30.00	30.00	0.00	0.00