

## Oxford Strategic Partnership, Steering Group Meeting

Monday 18<sup>th</sup> February 2018

2.00-4.00pm

Flora Anderson Hall, Somerville College, Oxford (see map attached)

A light lunch will be available from 1:30pm, please arrive in time to start promptly at 2pm

### Agenda

Item	Paper	Lead	Start	Duration
1. Welcome, introductions, and apologies		JR	2.00	5
2. Draft minutes of last meeting & matters arising (23 <sup>rd</sup> October 2018)	1	JR	2.05	5
3. OSP sub-group & task & finish updates - Stronger Communities – sub-group update - MECC – task & finish update - new task & finish proposals - invitation	2 3	JW JW JR	2.10	15
4. Growth Board update		GM	2.25	10
5. Smart Oxford programme in 2019		TH	2.35	15
break			2:50	10
6. The OSP in 2019 - Inclusive growth as a theme	4, 5	JR/GM	3:00	25
7. Oxford University and future innovation		CB	3:25	25
8. Forward Plan		JR	3:50	5
9. Any Other Business		JR	3:55	5

*A light buffet lunch will be available at 13:30*

## Agenda notes

### 1. Welcome and Apologies

### 2. Draft minutes of the last meeting & matters arising

Minutes of meeting held on 23<sup>rd</sup> October 2018 (paper 1) are presented for agreement. Updates on actions given.

*Action required – to agree the minutes.*

### 3. OSP sub-group & task & finish updates

Jackie Wilderspin (Public Health, Oxfordshire County Council) will highlight the work of the Stronger Communities sub-group over the last six months as well as a brief update on the Making Every Contact Count task & finish group (paper 2 & 3).

Jan Royall will ask if any partners would like to propose a new task & finish group and highlight next steps.

*Action required – to listen and ask questions, propose new task & finish group.*

### 4. Growth Board update

Gordon Mitchell (CEO, Oxford City Council) will give an update on the work of the Growth Board.

*Action required – to listen, ask questions and offer views.*

### 5. Smart Oxford programme in 2019

Tony Hart, Smart Oxford Programme Manager, will talk about the key focuses and priorities for Smart Oxford in 2019 and beyond, such as deploying technology to support and deliver the Oxford 2050 Vision and elements of the Oxfordshire LIS (Local Industrial Strategy).

*Action required – to listen and ask questions.*

### 6. The OSP in 2019 - Inclusive growth as a theme

Jan Royall will introduce inclusive growth as a theme for the OSP in 2019 followed by a presentation by Gordon Mitchell on inclusive growth in Oxford followed by questions and a discussion on next steps (paper 4).

*Action required – to listen and ask questions.*

### 7. Oxford University and future innovation

Chas Bountra, Oxford University's Pro Vice-Chancellor, Innovation, will talk about Oxford as a place where innovation can thrive, jobs can be created and prosperity shared.

*Action required – to listen and ask questions.*

### 8. Forward plan

Jan Royall will highlight future dates and request any agenda items.

**Action required – to note dates and offer venues.**

<b>OSP Meeting Date</b>	<b>Key Agenda Items</b>
<b>Mtg 2. 30<sup>th</sup> April 2019</b> <b>10:30-12:30</b> Ground Floor Room 2, County Hall	<ul style="list-style-type: none"><li>• Growth Board update</li><li>• Theme group report - Low Carbon Oxford six month update, Safer Communities annual update</li><li>• Task &amp; Finish update</li></ul>
<b>Mtg 3. 2<sup>nd</sup> July 2019</b> <b>10:30-13:00</b> tbc	<ul style="list-style-type: none"><li>• Growth Board update</li><li>• Theme group report - Economic Growth annual update &amp; Stronger Communities six monthly update</li><li>• Task &amp; Finish update</li></ul>
<b>Mtg 4. 22<sup>nd</sup> October 2019</b> <b>10:30-13:00</b> tbc	<ul style="list-style-type: none"><li>• Growth Board update</li><li>• Theme group report - Low Carbon Oxford Annual update, Safer Communities six month update</li><li>• Task &amp; Finish update</li></ul>

**10.AOB**

The meeting will close at 16:00